



OFFICE OF THE ASSOCIATE VICE-PRESIDENT, ACADEMIC

8888 University
Drive, Burnaby, BC
Canada V5A 1S6

TEL: 778.782.6654
FAX: 778.782.5876

avpacad@sfu.ca
www.sfu.ca/vpacademic

MEMORANDUM

ATTENTION	Senate	DATE	November 26, 2018
FROM	Wade Parkhouse, Chair	PAGES	1/2
RE:	Senate Committee on Undergraduate Studies 2017-2018 Annual Report of Senate Committee on Undergraduate Studies		

I am pleased to submit to Senate the 2017-2018 Annual Report of the Senate Committee on Undergraduate Studies (SCUS).

The Senate Committee on Undergraduate Studies is charged by Senate with the following terms of reference:

1. *Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:*
 - a) *review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum.*
 - b) *under delegated authority, review and approve, where appropriate, all proposed new courses, course deletions, course changes and program revisions of a minor nature. These changes shall be reported in summary form to Senate.*
 - c) *review and make recommendations to SCUP regarding new programs and credentials.*
2. *To recommend to Senate grading, examination, standing and continuance policies.*
3. *To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.*
4. *To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate student records.*
5. *To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.*
6. *To consider and recommend to Senate policy recommendations regarding the WQB requirements.*
7. *The Committee quorum shall be eight voting members.*
8. *In the event that the representative from a Faculty is unable to attend a meeting of SCUS, the Faculty is authorized to appoint a faculty member replacement.*
9. *The Committee may establish sub-committees.*
10. *With a two-thirds majority vote, SCUS may delegate some of its powers to such sub-committees, or to the Chair/Vice-Chair. Undergraduate students must be represented on all*

sub-committees.

This report covers the period September 1, 2017 to August 31, 2018 during which SCUS held 11 meetings.

SCUS reviewed, recommended, approved and submitted to SCUP and Senate curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions of relevant regulations.

Programs and Policies reviewed

Changes to BC High School Admission Requirements
Dissolution of the Applied Human Nutrition Certificate
Dissolution of the Asia-Canada Minor and Extended Minor programs
Dissolution of the Ethnic and Intercultural Relations Certificate
Implementation of the GA (Global Asia) acronym (replaces ASC - Asia-Canada)
Implementation of the PUNJ (Punjabi) acronym
Revision to the English Language Admission Requirement

New programs approved and recommended:

First Nations Language Proficiency Diploma

Curriculum Changes Approved

Program changes	New Courses	Courses deleted	Courses changed
216	66	27	354

Note: numbers are approximate

SCUS members during 2017-2018 were:

W. Parkhouse, Chair (Vice-Provost and Associate Vice-President, Academic)
D. Leznoff, Chair, acting (Professor and Undergraduate Program Chair, Chemistry)

S. Rhodes (Director, University Curriculum & Institutional Liaison)
M. Crouch, P. Gallilee (University Librarian designate)
J. Hinchliffe, (Secretary and Associate Registrar), H. Roberts, K. Nordgren (Secretary and Associate Registrar, acting)
L. Legris, M. Peragine, Student Services (Registrar designate)
K. Oldknow, Applied Sciences
C. Murray, Arts and Social Sciences
S. Spector, Beedie School of Business
S. Poyntz, Communication, Art and Technology
N. Gajdamaschko, Education
A. Clapp, Environment
M. Lechner, Health Sciences
C. Lowenberger, Science
S. Buttar, P. Gamble, A. Khan, D. Ng C. Takavoli (Student Representatives)

Faculty Designated Replacements

Nov 2017 - D. Murphy (for Poyntz, FCAT)

Dec 2017 - B. Frisken (for Lowenberger, Science)

May 2018 – D. Yang (for Clapp, Environment)

July 2018 – B. Cenerelli (for Murray, FASS)

R. Balletta, Recording Secretary