



April 2026 General Meeting Minutes

Wednesday | April 1st

Location: WiCS Common Room / Discord	Meeting Chair: Mara Liwayway David, Felicia Jiang
Meeting Minutes: Maria León Campos	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Felicia Jiang	President	Sia Garg	
Mara Liwayway David	President	Stella Shan	
Maria León Campos	Secretary		
Emmy Fong	Treasurer		
Aniyah Bohnen	Director of Sponsorships		
Sydney Komanac	Director of Communications		
Gloria Mo	Director of Graduate Events		
Jaycie Say	Director of Events		
Jennifer Huang	Director of Events		
Emily Quan	Director of Technical Events		
Bhakti Bhanushali	Director of Technical Events		
Audrey Safikhani	Director of Marketing		
Bianca Dimaano	Director of Visual Design		
Maria Kapitanenko	Director of Mentorship		
Grace Li	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 19:00

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES

REFLECTION

- ★ IdeaBoardz: <https://ideaboardz.com/for/WiCS%202025-2026/5748844>

EXECUTIVE

- ★ Mara & Felicia - Presidents

1. Lunch & Learn - Felicia
 - a. HOW WAS IT!
 - b. Surrey L&L
 - WENT REALLY WELL!
 - Everyone showed up!!
 - Meal was free coz payment system went down 🍀
 - No reimbursement
 - c. BBY L&L
 - WENT REALLY WELL!
 - Reimbursement submitted to Emmy
 - d. Photos from both L&L
 - Check w Bianca for recap capacity
 - Accomplished goal of inviting 2 new female faculty this sem!!
2. Onboarding new presidents!
 - a. IN PROGRESS!
 - b. Mara + Felicia helping out w items in between!
 - FAS + GHC Grant(s), other last bits
3. Hoodie
 - a. Last call for pickup!
4. Travel Grant motions :DD
 - a. Uploaded soon!
 - For GHC promotion!
 - b. Sophia - Grant Amount (\$100)
 - c. Jennifer - Grant Amount (\$22.37)
5. Conference Reflections
 - a. GHC are ready to upload (LOL speedrun)
 - b. CAN-CWiC are ready but need to uploaded
6. Transition Docs - **DEADLINE: APRIL 10**
 - a. @ALL EXECS!!
 - Write out a Transition Doc for incoming 2026-2027 Execs!!
 - Keep an eye out in announcements

- ★ Bhakti & Emily - Director of Technical Events

1. No updates!

- ★ Gloria - Director of Graduate Events

1. Crafts Night! - **April 10, ASB 10704**
 - a. Sent design form rq for event
 - b. Made RSVP form for event (Y/N)
 - Send to Audrey once graphic ready to post
 - In post, mention it's open to all WiCS members
 - Advertise in grad student spaces (ex: Slack, Grad Student Society..)
 - c. Other updates:

★ Maria K. - Director of Mentorship

1. General Mentorship updates:
 - a. Cont'
2. Mentorship Wrapup Social (combine w bi-weekly hangout) - **April 2nd (Thursday)**
 - a. Posted!
 - b. Craft will be making bracelets // flower garland!!
 - Mentees + mentors make matching friendship bracelets!
 - c. 4 RSVPS 🌸
 - Signups from the program!
 - **Announce that it's the final event of the program!**
 - d. Food:
 - CrustnCrunch!!
 - e. Take photos @ this event, combine w all photos from mentorship
 - Post wrap-up post for end of year
 - Do wacky photos!! 😄

★ Emmy - Treasurer

1. Continuing to work on end of term funding // year end report
 - a. Send out to Mara + Felicia to review by **EOW // next week**

★ Audrey - Director of Marketing

1. Posted:
 - a. WiCS Exec Hiring
 - b. Mentorship x Bi-weekly Hangout
 - c. WiCS x SAP Office Tour
2. To post:
 - a. AI Research Day reel recap
 - b. L&L Testimonial
 - c. HTG Day-in the life Blog
 - Hacker
 - Volunteer
 - Organizer
 - Anticipated to post by this weekend!

★ Aniyah - Director of Sponsorships

1. SAP Office Tour
 - a. Scheduled for April 7, 3-5pm
 - b. Registrations open now!
2. Survey!



SFU Women in Computing Science

- a. Takes 5min please fill out!
- b. To see interests in WiCS' future!!
3. GO CODE GIRL EVENT - **Saturday, April 18th 10am-2pm**
 - Meeting w Monique updates
 - Met on Tuesday, confirmed Personal Website Workshop for the topic
 - Basic HTML, CSS
 - We have a skeleton to work off of
 - Doing a run through in April the week of the event
 - TODO: get in touch w Jaycie for holding event

★ Sydney - Director of Communications

1. FAS Student Group Monthly Meeting
 - a. Felicia attended today - any updates?
 - Main things: Formal system to book SRYE 5050
 - Presidents' report to be done
2. Women in TechConnect
 - a. **Tuesday, Apr 14th, 5-7PM @ [Halpern Centre](#), SFU Burnaby**
 - Felicia can attend!
 - @ other execs interested, let Sydney know!
3. Exec Hiring
 - a. Applications are open! **Due Apr 5th @ 11:59PM**
4. Working on:
 - a. Final LinkedIn Newsletter
 - b. Master Contact Sheet
 - HTG - Mentor @ AWS mentioned she'd love to be a volunteer/workshop host for future WiCS events!
 - Mara will add her contact

★ Bianca - Director of Visual Design

1. Finished:
 - a. WiCS Hiring package
 - b. WiCS Exec Hiring Post
 - c. Mentorship Wrap-up x Bi-Weekly Hangout Post
 - d. SAP Office Tour
2. Working on:
 - a. Grad Crafts Social Post (finish by **friday**)
 - b. Final graphics for Hack the Galaxy w/ Emily (finish by **eow**)
 - Winners Post
 - Recap Post
 - Thumbnail for reel
 - c. Sponsorship package (finish by **end of weekend**)
 - d. Lunch & Learn recap
 - e. GHC grant promo post (april 15)
 - Connect w/ School of CS to check how many grants are offered
 - Normally 2, 1 by FAS other by school of CS



SFU Women in Computing Science

- Check w/ Lawrence
- ★ Grace - Executive at Large
 1. Update bulletin board with past events
- ★ Jennifer & Jaycie - Director of Events
 1. Jaycie - Go CODE Girl
 - a. Refer to Sydney's updates
 - Go over curriculum
 - Next meeting w/ Monique: April 14

GENERAL

1.

✨UPCOMING EVENTS

DATE	EVENT
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✨MOTIONS

1. MOTION \$<amount> to pay <name> for <description>
 - a. Motioned by <name>
 - b. Seconded by <name>
 - c. Motion: Passed/Failed
2. MOTION \$<\$100> to pay <Sophia Don Tranho> for <Travel Grant>
 - a. Motioned by <Sophia Don Tranho>>
 - b. Motion: **Passed**/Failed
3. MOTION \$<22.37> to pay <Jennifer Huang> for <Travel Grant>
 - a. Motioned by <Jennifer Huang>
 - b. Motion: **Passed**/Failed

Meeting ADJOURNED: 19:59

✨ACTION ITEMS

Presidents: Mara & Felicia	<ul style="list-style-type: none"> ★ Onboarding new presidents ★ Mara - add AWS contact to Master Contact Sheet ★ Conference reflections ★ Transition docs!
Secretary: Maria L.	<ul style="list-style-type: none"> ★ Upload minutes ★ GHC reflections upload
Treasurer: Emmy	<ul style="list-style-type: none"> ★ Cont' end of term funding // year end report
Director of Sponsorships:	<ul style="list-style-type: none"> ★ SAP office tour



SFU Women in Computing Science

Aniyah	★ GO CODE GIRL event
Director of Communications: Sydney	<ul style="list-style-type: none"> ★ Women in Tech Connect ★ Exec hiring! ★ Final LI Newsletter
Director of Events: Jennifer & Jaycie	★ Jaycie - GO CODE GIRL
Director of Technical Events: Bhakti & Emily	★
Director of Marketing: Audrey	<ul style="list-style-type: none"> ★ Post: <ul style="list-style-type: none"> ○ AI Research Day reel recap ○ L&L Testimonial ○ HTG Day-in the life Blog
Director of Visual Design: Bianca	<ul style="list-style-type: none"> ★ Work on the following: <ul style="list-style-type: none"> ○ Grad Crafts Social Post (finish by friday) ○ Final graphics for Hack the Galaxy w/ Emily (finish by eow) <ul style="list-style-type: none"> ■ Winners Post ■ Recap Post ■ Thumbnail for reel ○ Sponsorship package (finish by end of weekend) ○ Lunch & Learn recap ○ GHC grant promo post (april 15)
Director of Graduate Events: Gloria	<ul style="list-style-type: none"> ★ Craft Night! <ul style="list-style-type: none"> ○ Send RSVP form to Audrey once graphic is ready to post ○ Mention open to all WiCS members ○ Advertise in grad student spaces
Director of Mentorship: Maria K.	★ Mentorship wrap-up social!!
Executive at Large: Grace	★ Bulletin board update