



March 2026 General Meeting Minutes

Friday | March 13th

Location: WiCS Common Room / Discord	Meeting Chair: Mara Liwayway David, Felicia Jiang
Meeting Minutes: Maria León Campos	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Felicia Jiang	President	Stella Shan	
Mara Liwayway David	President	Laraib Yousfani	
Aniyah Bohnen	Director of Sponsorships	Orla Begley	
Gloria Mo	Director of Graduate Events	Sia Garg	
Jaycie Say	Director of Events	Phoebe Cai	
Emily Quan	Director of Technical Events		
Bhakti Bhanushali	Director of Technical Events		
Maria Kapitanenko	Director of Mentorship		
sumo	Faculty Liaison		

Meeting COMMENCED: 19:00

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES
EXECUTIVE
<ul style="list-style-type: none"> ★ Mara & Felicia - Presidents <ol style="list-style-type: none"> 1. WiCS Hoodies <ol style="list-style-type: none"> a. Officially ran out of all the new hoodies!!! b. Still have some lavender hoodies left <ul style="list-style-type: none"> ● Use one of them for WiCS hackathon tmr for prize c. Will probably not do another round of orders for new hoodie designs



SFU Women in Computing Science

- d. Maybe next exec team might?
- 2. Lunch & Learn - Felicia
 - a. Laraib (Surrey L&L)
 - Siqi Zhou,
 - Available on March 31st from 12-2pm
 - At Dominion Bar, near Surrey Central Station
 - b. Burnaby
 - Still waiting on prof responses (Y/N)
 - Cont'
 - Motionnn 😊😊
 - c. Upload reflections/testimonies in GDrive folder
 - For future execs / recipients
- 3. Onboarding new presidents!
 - a. Happening after this week!
- 4. Constitution Meeting MARCH 20TH
 - a. Review WiCS constitution
 - b. New presidents and anyone can motion for changes for the constitution
- 5. Travel Grant
 - a. One WiCS member filled out the travel grant google form
 - b. Discuss with Felicia and Emmy to see if we have capacity to take in that grant
 - c. Invite her to next meeting to motion
- 6. Graduate Virtual Visit day
 - a. Mara attended yesterday!
 - b. Introduced herself and talked about WiCS and upcoming Graduate Director of Events position opening up
 - c. A lot of fun 😍
- ★ Bhakti & Emily - Director of Technical Events
 - 1. Mentoring Circles w/ Women @ MS Vancouver - **Tuesday, March 24th, 3:30-5:30pm**
 - a. Emily followed up today, waiting to hear back
 - b. Send out google form in email tomorrow
 - c. Put out an announcement on Discord once the graphic is done!
 - This Sunday
 - 2. Figma workshop
 - a. Bianca is too busy this month
 - b. Going to do Leetcode workshop
 - c. Asking the same leads from last time, coordinate with them
- ★ Gloria - Director of Graduate Events
 - 1. Next grad event brainstorm:
 - a. CRAFTS NIGHT with polymer clay
 - Cute clay figurines
 - b. Confirmed with Emmy ~\$50 allocated for drinks and snacks
 - c. April 10th, last day of classes
 - d. Sending an email after meeting to book TASC 9204 for the afternoon

- ★ Maria K. - Director of Mentorship
 - 1. General Mentorship Updates
 - a. All mentees and mentors are still meeting as usual
 - 2. Resume workshop
 - a. Around 10 RSVPs, ~4-5 people showed up, all from the mentorship program!
 - b. Attendee count low due to weather and midterms
 - c. Got photos from the event!
 - d. Make a recap post with all the mentorship program events the past few months!
 - 3. Mentorship Wrapup Social - **April 2nd (Thursday)**
 - a. Look at letters written at the beginning of the semester
 - b. Some sort of arts and crafts too?
 - c. Anticipating around \$100 for the event
- ★ Emmy - Treasurer
 - 1. Continuing to work on end of term funding // year end report
 - 2. If there are any more events to be hosted for the last part of this sem please let me know!
 - a. We have a good amount of money left for next term's exec team
 - 3. Travel Grant Reimbursements
 - a. All sent out and should all be received
 - Waiting for Dora to confirm if she received the \$100, Mara will follow up after the meeting
- ★ Audrey - Director of Marketing
 - 1. Posted:
 - a. HTG
 - b. Biweekly Hangout
 - c. Resume workshop
 - 2. L&L Testimonial Updates
 - a. Cont'
 - 3. AI Research Day - Reel recap
 - a. Cont'
- ★ Aniyah - Director of Sponsorships
 - 1. SAP Office Tour - **March 31st 3-4pm, might change if adding another component to the event**
 - a. Planning process
 - Everything for the tour is confirmed!
 - Suggested networking or panel session after the office tour
 - Request women to be on the panel
 - Start marketing after confirming with Chancey
 - 2. Budget updates / sponsorship renewals
 - Finished writing all the changes
 - Do we want to keep the Try/Catch sponsorship tier?
 - In the past most companies decline this tier
 - But they sponsor WiCS and then sponsor Try/Catch separately



SFU Women in Computing Science

- For now drop it and follow up with the for Try/Catch separately in the future
 - Will get in touch with Bianca for sponsorship package details and ask Mara and Felicia to look over
 - 3. GO CODE GIRL EVENT
 - Meeting w Monique updates
 - Met on Tuesday, confirmed Personal Website Workshop for the topic
 - Basic HTML, CSS
 - We have a skeleton to work off of
 - Doing a run through in April the week of the event
 - Saturday, April 18th 10am-2pm
- ★ Sydney - Director of Communications
1. CSDC Workshop
 - a. Thursday, Mar 26th @ 1-4PM, TASC1 9204
 - b. Sent out email + should be posted on Insta soon
 - c. Refreshments / day-of help
 - Can any other execs help open + bring snacks to the room on the day-of?
 - Felicia can open the door and bring snacks!
 2. Reached out to by WiCT
 - a. Negotiation & Resume Mastery Workshop
 - b. Friday, March, 27 @ SFU Burnaby
 - c. Details on what time and what kind of participation would they like from WiCS? (food, money, etc)
 - d. Please let me know if we would like to participate!
 - Mara is interested, get more details first!
 3. Reached out to by ESSS
 - a. Attending OpFair, website: <http://opfair.ca/>
 - b. Wed, March 25th - Thu, March 26th 8:30AM - 3PM
 - c. Is anyone available to booth a table for WiCS?
 - Jaycie (Thursday if SSSS can be beside WiCS!)
 - Wait for Jaycie to ping us about this
- ★ Bianca - Director of Visual Design
1. Finished
 - a. Busy with Hack the Galaxy graphics 😊👉
 - b. WiCS Spring Tea Party
 2. Working on:
 - a. WiCS Got Talent Post
 - b. Mentoring Circles @ Microsoft Post
 - c. Redesign L&L posts to match theme
 - d. Hiring package
- ★ Grace - Executive at Large
1. Bi-weekly Hangout
 - a. Was also pretty quiet this week, maybe due to the weather?



SFU Women in Computing Science

- b. Last hangout of the semester will be on April 2nd, room has already been booked
 - Maybe merge with mentorship wrap up event?!?!?
- c. Also bought a lot of extra snacks so CR is good :D yum yum

★ Jennifer & Jaycie - Director of Events

1. Jennifer - Hackathon
 - a. HAPPENING TMR!!!
2. Jaycie - WiCS Spring Tea Party (**MAR 18 10:30-12:30 SRYE 5050**)
 - a. Polaroid frame deco to bring home!
 - b. Motion for thissss
 - c. Can we promote on Sunday after the hackathon please??
3. Jaycie - WiCS GOT TALENT (**MAR 19, 4-6 PM, TASC9204**)
 - a. Sushi + drinks + glow sticks?!?
 - b. Motion for this too

GENERAL

1.

✨UPCOMING EVENTS

Mar 11	Mentorship Resume Workshop
Mar 14	Hack The Galaxy
Mar 18	WiCS Spring Tea Party
Mar 19	WiCS GOT TALENT
Mar 24	Mentoring Circles w/ Women @ MS Vancouver
Mar 31	WiCS x SAP Office Tour

✨MOTIONS

1. MOTION \$150 to pay Laraib Yousfani for <Lunch & Learn>
 - a. Motioned by Laraib Yousfani
 - b. Seconded by Jaycie Say
 - c. Motion: **Passed**
2. MOTION \$<150> to pay <Jaycie Say> for <WiCS Spring Tea Party>
 - a. Motioned by <Jaycie Say>
 - b. Seconded by <Orla Begley>
 - c. Motion: **Passed**
3. MOTION \$<150> to pay <Jaycie Say> for <WiCS GOT TALENT>
 - a. Motioned by <Jaycie Say>
 - b. Seconded by <Maria Kapitaneko>
 - c. Motion: **Passed**
4. MOTION \$<50> to pay <Gloria Mo> for <Polymer Clay Grad Crafts Night>
 - a. Motioned by <Gloria Mo>

- b. Seconded by <Maria Kapitanenko>
 - c. Motion: **Passed**
5. MOTION \$<150> to pay <Maria Kapitaneko> for <Mentorship Wrap Up Social>
- a. Motioned by <Maria Kapitaneko>
 - b. Seconded by <Orla Begley>
 - c. Motion: **Passed**

Meeting ADJOURNED: 19:42

★ ACTION ITEMS	
Presidents: Mara & Felicia	<ul style="list-style-type: none"> ★ Felicia - L&L ★ Mara - Post constitution review announcement, send Crabfit for sumo party ★ Onboard presidents ★ Discuss if travel grant possible w/ Emmy
Secretary: Maria L.	<ul style="list-style-type: none"> ★ Upload minutes
Treasurer: Emmy	<ul style="list-style-type: none"> ★ Year end report ★ Reimbursements ★ Discuss w/ Prez if travel grant is possible
Director of Sponsorships: Aniyah	<ul style="list-style-type: none"> ★ SAP Office Tour - start marketing ★ Sponsorship package updates ★ Go code girl
Director of Communications: Sydney	<ul style="list-style-type: none"> ★ HTG!!!!!!! ★ CSDC workshop ★ Update WiCT, ESSS
Director of Events: Jennifer & Jaycie	<ul style="list-style-type: none"> ★ Jennifer - HTG!!!!!!! ★ Jaycie - WiCS Spring Tea Party, Got Talent
Director of Technical Events: Bhakti & Emily	<ul style="list-style-type: none"> ★ Ensure MS event announcement this Sunday ★ Finalize details for next LC workshop
Director of Marketing: Audrey	<ul style="list-style-type: none"> ★ L&L Testimonial ★ AI research day reel ★ Promote WiCS Spring Tea Party on Sunday (after HTG)
Director of Visual Design: Bianca	<ul style="list-style-type: none"> ★ WiCS Got Talent Post ★ Mentoring Circles @ Microsoft Post ★ Redesign L&L posts to match theme ★ Hiring package
Director of Graduate Events: Gloria	<ul style="list-style-type: none"> ★ Craft event - Book room, request graphic
Director of Mentorship: Maria K.	<ul style="list-style-type: none"> ★ Finalize Mentorship Wrapup Social details (get in touch w/ Grace if collab is possible)

Executive at Large: Grace

★ Get in touch if collab event w/ Maria K. is possible (since both events same day + same activity)