



August 2026 General Meeting Minutes

Monday | Aug 3rd

Location: Discord	Meeting Chair: Sydney Komanac, Jennifer Huang
Meeting Minutes: Manjari Prasad	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS
Sydney Komanac	President	Aniyah
Jennifer Huang	President	Orla
Manjari Prasad	Secretary	
Stella Shan	Treasurer	
Chhaya Pradhan	Director of Communications	
Sia Garg	Director of Events	
Alexis Yew	Director of Technical Events	
Praneet Kaur	Director of Technical Events	
Emily Quan	Director of Visual Design	
Malaika Qureshi	Director of Mentorship	
Aeris Chan	Executive at Large	

Meeting COMMENCED: 19:32

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES

EXECUTIVE

- ★ Sydney & Jennifer - Presidents
 - CAN-CWIC West

- a. Committee should be decided soon by Ouldooz
 - b. Jennifer and Syney will stay in loop with the planning
- Jennifer - Friendship Day Booth Collab
 - a. Chhaya and Jennifer went to the friendship booth collab
 - b. Was a success!
 - c. Filled out a giant banner with cute messages about friends and made a lot of bracelets
 - d. It was kinda early so we had a little less turnout so maybe push it later in the day
 - No men came anyways so yay!
- Sydney - Try/CATCH
 - a. Going well
 - b. Sponsorship outreach and room booking happening
 - c. More updates to follow as we continue
- Exec Social
 - a. Poll
 - Crabfit was posted in exec announcement so all execs should fill it
- ★ Manjari - Secretary
 - Updated AEM Portal with the cropped headshots and fixed the hover bug issue
 - a. It's a little messy so I need to reorder things around and fix it
 - Updated sfuwics.com with the new sponsor list
 - a. Need to create external pages for the new sponsors though
 - Mention hack the galaxy for SAP and Deloitte
- ★ Stella - Treasurer
 - Reimbursements have been given back for everyone
 - Been in contact with Tina for sponsorships and money should be coming soon!
- ★ Tina - Director of Sponsorships
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- ★ Chhaya - Director of Communications
 - Friendship Day Booth Collab
 - a. Jennifer made 11 bracelets!
 - CAN-CWIC West
 - Volunteering as Sponsorship Manger
 - What to put for next week's newsletter?
 - Put career fair/ frosh/ other recap photos that haven't been put before
- ★ Phoebe & Sia - Director of Events
 - WiCS x WiE summer social
 - a. Had a lot more turnout than expected!
 - Roughly 20-ish people who came to the event!
 - b. We still need the pictures and videos from WiE which Sia will later upload into the google drive

- c. As we got a lot of food for the event, the budget wasn't as 50-50 as we planned :(
- Sent an email out to Nancy to confirm room booking for midnight madness – CSSS confirmed room booking
 - a. Been brainstorming ideas for what could be done
 - Maybe lego building – buying a bunch of mini figurines?
 - b. Gonna plan Girlies Noon with Laraib from SSSS
 - Gonna ask if SSSS would want to stick with the same restaurant or not
 - SSSS did mention that their budget is a little tight so we might have to lower RSVP numbers
 - They also sent their office supply list so we could look for other creative events combining our and their supplies
 - Look into the girlies thread for their supplies
- c. WiCS Frosh Event
 - Brainstorming different ideas
 - Looking into logistics for cake preparing event
 - Couldn't find a lot of places with small cakes for cheaper

★ Alexis & Praneet - Director of Technical Events

- Hardware Workshop was a huge success
 - a. Unfortunately we lost two kits
 - b. Alexis has been in touch with WiE but the people who haven't gotten the kits during the events have gotten it now!
 - c. After exams, will brainstorm more about fall events

★ Isabelle - Director of Graduate Events

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★ Bianca & Emily - Director of Visual Design

- Finished working on:
 - a. Mentorship Program post
- Currently working on:
 - a. Common Room rules post and poster - finish by Wednesday EOD!
 - b. Going to start thinking of merch ideas! Maybe stickers and buttons before the Fall semester starts so we have stuff to give out at clubs day?

★ Asmi - Director of Marketing

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★ Malaika - Director of Mentorship

- Sent out the mentor applications and we have around 11 applications so far
- Also planning on reaching out to CSSS to check if they can advertise for us too
- Start interviews whenever its comfortable for you (preferably once the window is closed so you ensure that invite is sent to everyone)

- Reach out to SSSS
 - a. Join the server and Jennifer will let them know that you're an exec so that you can post in the external announcements channel
- How many mentors would be a good amount?
 - a. We had 11 last year
 - b. Maria accepted everyone cuz no one had a bad application
 - c. You could take a look at applications right now to see if you need to reject any

★ Aeris - Executive at Large

- Still working on Bulletin Board Updates(will try to get prepared for fall)
 - a. Canva [link](#)
 - b. [Write ups\(in progress\)](#)
 - c. Question for Visual Design: Just wondering what colour palette I should use for the board (I currently have pink haha)
 - Also ask them for general feedback
 - d. Last time it was basically just the instagram post without the music and the favorite character so we could replicate that

✨UPCOMING EVENTS

✨MOTIONS

Meeting ADJOURNED: 19:58

✨ACTION ITEMS

Presidents: Sydney & Jennifer	★ Stay in the loop as Ouldooz finalizes CAN-CWIC West committee ★ Jennifer needs to add Malaika to the SSSS discord
Secretary: Manjari	★ Upload meeting minutes ★ Clean up AEM Portal layout ★ Create external pages for new sponsors on sfuwics.com ○ Add Hack the Galaxy mentions for SAP and Deloitte
Treasurer: Stella	★ Continue coordinating with Tina on incoming sponsorship funds

Director of Sponsorships: Tina	★
Director of Communications: Chhaya	★ Decide on next week's newsletter content
Director of Events: Phoebe & Sia	★ Upload WiE's photos/videos from summer social to the drive ★ Continue brainstorming next steps for Midnight Madness ★ Continue Girlies Noon planning with Laraib ○ Check restaurant preference and RSVP numbers given SSSS budget constraints ★ Review Girlies thread for shared office supply ideas ★ Keep researching cake options/logistics for FROSH cake event
Director of Technical Events: Alexis & Praneet	★ Begin brainstorming Fall events after exams
Director of Graduate Events: Isabelle	★
Director of Marketing: Asmi	★
Director of Visual Design: Bianca & Emily	★ Finish Common Room Rules post + poster by Wednesday EOD ★ Start brainstorming merch ideas (stickers/buttons) for Clubs Day ★ Respond to Aeris re: bulletin board colour palette + general feedback
Director of Mentorship: Malaika	★ Reach out to CSSS to advertise mentor applications ★ Reach out to SSSS, join their server (Jennifer to confirm exec status for posting access) ★ Review current applications and flag any for rejection ahead of interviews
Executive at Large: Aeris	★ Continue Bulletin Board write-ups and Canva design ★ Get colour palette + feedback from Visual Design