



July 2026 General Meeting Minutes

Monday | Jul 20th

Location: Discord	Meeting Chair: Sydney Komanac, Jennifer Huang
Meeting Minutes: Manjari Prasad	

ATTENDEES

✨CORE EXECUTIVES		✨UNION MEMBERS
Sydney Komanac	President	An Nguyen
Jennifer Huang	President	Sahaj Bhangu
Manjari Prasad	Secretary	
Stella Shan	Treasurer	
Tina Kaur	Director of Sponsorships	
Sia Garg	Director of Events	
Alexis Yew	Director of Technical Events	
Praneet Kaur	Director of Technical Events	
Asmi Pahwa	Director of Marketing	
Bianca Dimaano	Director of Visual Design	
Emily Quan	Director of Visual Design	
Malaika Qureshi	Director of Mentorship	
Aeris Chan	Executive at Large	

Meeting COMMENCED: 19:33

AGENDA and TOPICS DISCUSSED

✨ONGOING INITIATIVES

EXECUTIVE

★ Sydney & Jennifer - Presidents

- CAN-CWIC
 - a. Replied to Ouldooz who'll get back to us on how the committee should be formed
 - b. And then execs can join
- School of CS meeting presentation
 - a. We attended and we did pretty good!
 - b. Shoutout to Bianca and Emily for an amazing presentation
- Sydney - Try/CATCH
 - a. Not many updates but hopefully will be booking rooms soon
 - b. Will be meeting Nancy and Angelica to discuss how they can support the event
- Jennifer - Friendship Day Booth Collab
 - a. Happening on the 30th
 - b. Looking forward to attending it

★ Manjari - Secretary

- Website Updates
 - a. Updated sfuwics website with Director of Grad events
 - Need to finish updating aem website as well
 - Also need to update the pictures there to the cropped ones
 - b. Added Aniyah's blog post to sfuwics website
 - c. Get updated sponsor list from Tina and add it to the websites

★ Stella - Treasurer

- Reimbursements
- Sydney, Jennifer, Stella, and Renee went to BMO to add Renee as our signing officer
 - a. Need to contact Emmy as well
- Got our FAS funding notice today!!

★ Tina - Director of Sponsorships

- Signed agreements with Deloitte, workday
 - a. Still waiting on workday
- Mori huyen (RBC contact) will be on vacation until the end of August, RBC has agreed to sponsor us but the money will probably reach us by end August.
 - a. If we need money urgently we can contact Rachel Rishworth from RBC (no need to rush. We got money)
- Follow up with excelar, transoft solutions this week
- Deloitte paid us funds
- SAP still waiting for funds. (Nimz will keep us updated as and when the funds arrive)
- AWS meeting late in August
- Telus said no 😞
 - a. But they were open to sending us panelists for future events!
- SAP sent a remittance invoice (?)
 - a. Jennifer and Sydney will take a look and figure it out
 - b. Just a proof of payment

c. Just send it to Nimz

★ Chhaya - Director of Communications

- Newsletter
- LinkedIn Newsletter
 - a. End of summer semester instead :(
- School of CS Meeting
 - a. Attended 🙏, very insightful 😊

★ Phoebe & Sia - Director of Events

- WiCS x WiE collab event on Thursday
 - a. Google forms has 13 responses (mostly execs)
 - b. Need to check in with WiE to double check paint canvases
- FROSH Planning

★ Alexis & Praneet - Director of Technical Events

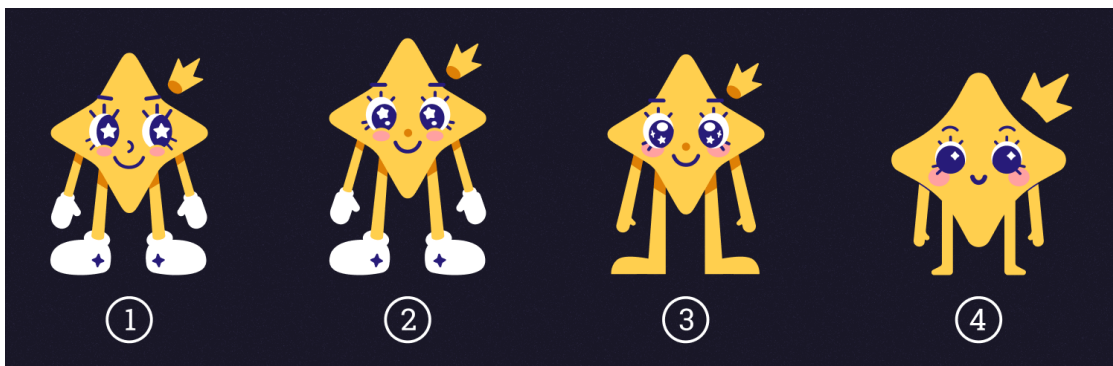
- Hardware workshop this Friday
- Met up with Anchal today to double check hardware
- Going through acceptances figuring out who has transferred and who hasn't

★ Isabelle - Director of Graduate Events

- Onboarded with last year's dir of graduate events
- **Exec team brainstorming:** [FigJam](#)
 - a. Execs can fill in the section for dir of grad events

★ Bianca & Emily - Director of Visual Design

- Finished the following:
 - a. WiCS x WiE Hardware Workshop post
 - b. WiCS x WiE Paint Night Social post
 - c. School of CS Meeting slides
- Working on the following:
 - a. Mentorship Program post
 - b. Common Room Rules post + physical poster
- Cosmos redesign poll results



We got 20 responses! The results are:

- **Design 1** - 7 votes (35%)
- **Design 2** - 7 votes (35%)

- **Design 3** - 1 vote (5%)
- **Design 4** - 5 votes (25%)

Final design (merge of designs 1 + 2):



★ Asmi - Director of Marketing

- AWS Reachback Reel
 - a. Filmed a couple of videos and pictures so she'll hopefully have it up soon!
 - b. Doing a whole voiceover thing with sound effects
 - c. Will be up in 1 day

★ Malaika - Director of Mentorship

- Made the application form for mentors and submitted the design request
- Met with a couple of profs who were involved in the FAS Mentorship programs
 - a. Reference letters as incentives for mentees
 - b. Maybe mentors and mentees meet in person for the first meeting
 - c. Also a monthly check in meeting for just the mentors (all mentors in a zoom meeting)
 - Its an option but it might be tough because most mentors are quite busy so it might be tough
 - Maybe just for the first month and then make it more optional
 - Maria made a google form for both mentors and mentees to see their state of mind on the whole program
 - Not a lot of responses though :((
- Maria also had a theme going on based on months/semesters
 - a. So maybe make a document with a timeline of the program so you know ahead of time when you're planning on doing stuff
- Reimbursements like \$5 for each mentor/mentee group for stuff like coffee?
 - a. Gift card would need more money

- b. \$5 coffee sounds better – once we're more confirmed on our exact budget, we can see how feasible it is

★ Aeris - Executive at Large

- CR Restock (again) - painkillers + products
- Gift Bag update
 - a. One person got their gift, the other could not contact
 - b. Will follow up eventually (within the next week)
- Bulletin Board Update
 - a. Still working on it
- TASC closet is done with renovations!
 - a. Moving everything from CR back to closet on Saturday July 25th from 1-4
 - b. We need a screwdriver so that we can build the shelf

GENERAL

★ External Grant motions

- Jennifer – AI4Good Lab
 - Get to fly out to Montreal at the end to present project
 - \$100 for travel grant reimbursements

✦ UPCOMING EVENTS

07/23/2026	WiCS x WiE Charcuterie and Paint Night
07/24/2026	WiCS x WiE Hardware Workshop

✦ MOTIONS

1. MOTION \$99.18 to pay Aeris Chan for CR Restock
 - a. Motioned by Aeris Chan
 - b. Seconded by Malaika Qureshi
 - c. Motion: Passed/Failed
2. MOTION \$100 to pay Jennifer Huang for AI4Good Travel Grant Reimbursements
 - a. Motioned by Jennifer Huang
 - b. Seconded by Bianca Dimaano
 - c. Motion: Passed/Failed

Meeting ADJOURNED: 20:03

✦ ACTION ITEMS

Presidents: Sydney & Jennifer	★ Follow up with Ouldooz on CAN-CWIC committee formation, then loop in execs to join ★ Meet with Nancy & Angelica on Try/CATCH event support ★ Attend Friendship Day Booth Collab (July 30th)
Secretary: Manjari	★ Finish updating AEM website (with dir of grad events) ★ Swap in cropped photos on AEM website ★ Get updated sponsor list from Tina and add to both websites
Treasurer: Stella	★ Follow up with Emmy ★ Finalize budgets now that FAS funding notice has come in
Director of Sponsorships: Tina	★ Follow up with Excelar and Transoft Solutions this week ★ Continue finalizing Workday agreement ○ (still pending signature) ★ Send SAP proof-of-payment once to Nimz ★ Prep for AWS meeting in late August
Director of Communications: Chhaya	★ Send LinkedIn Newsletter at the end of summer semester
Director of Events: Phoebe & Sia	★ Confirm paint canvas count with WiE ahead of July 23rd event ★ Continue FROSH planning
Director of Technical Events: Alexis & Praneet	★ Finalize Hardware Workshop details for July 24th ★ Finish sorting through acceptances
Director of Graduate Events: Isabelle	★ Go through the FigJam file for inspo on director of grad events
Director of Marketing: Asmi	★ Finish and post AWS Reachback reel
Director of Visual Design: Bianca & Emily	★ Finish Mentorship Program post ★ Finish CR Rules post ○ + physical poster
Director of Mentorship: Malaika	★ Draft mentorship program timeline document
Executive at Large: Aeris	★ Follow up on missing gift bag recipient ★ Continue Bulletin Board Update