



January 2026 General Meeting Minutes

Friday | January 23th

Location: WiCS Common Room / Discord	Meeting Chair: Mara Liwayway David, Felicia Jiang
Meeting Minutes: Maria León Campos	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Felicia Jiang	President		
Mara Liwayway David	President		
Maria León Campos	Secretary		
Emmy Fong	Treasurer		
Aniyah Bohnen	Director of Sponsorships		
Sydney Komanac	Director of Communications		
Gloria Mo	Director of Graduate Events		
Jaycie Say	Director of Events		
Jennifer Huang	Director of Events		
Emily Quan	Director of Technical Events		
Bhakti Bhanushali	Director of Technical Events		
Audrey Safikhani	Director of Marketing		
Bianca Dimaano	Director of Visual Design		
Maria Kapitanenko	Director of Mentorship		
Grace Li	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 19:04

AGENDA and TOPICS DISCUSSED

🌟 ONGOING INITIATIVES

EXECUTIVE

★ Mara & Felicia - Presidents

1. Hoodies
 - a. Hoodies are currently in production and printing! 😊
2. Exec Check-in
 - a. Will send out form, finish by next meeting (Jan 30)
3. Exec Workshop (**tentative - Feb4**)
 - a. Presidents will share more about what WiCS is, what makes a good application
 - For those interested in running for next year
 - Will send a crabfit for those interested in helping!
 - b. Mara made a slideshow highlighting execs' responsibilities + qualifications!
 - Would appreciate it if execs could take a look @ their role + edit/add/remove for accuracy :)
4. New Presidents + Execs
 - a. Next president election will take place after Exec workshop (**mid Feb- end of Feb**)
 - b. New presidents will help decide the hiring process for the next exec team!
 - Written application + interview
 - Or switch back to election?
5. Xhacks Basket
 - a. WiCS prize for SoSy's Hackathon!
 - WiCS Merch, other goodies
 - Any execs interested in making the basket?!
6. Inspiring Women in Technology Panel Event
 - a. WiCS was offered an opportunity from SFU campus to collaborate + other women groups to plan this event!
 - Due to exec availability + intentions to make it available to non-WiCS members, will stick to marketing event
 - Interested? Stay tuned for IG/Discord/Email
7. Conference Recaps (**deadline for both today**)
 - a. ½ Can-CWiC Attendees have sent Felicia their blurb
 - For CAN-CWIC West - If you want to write a reflection/blog post feel free to send to Felicia!
 - Will be posted on WiCS website :)
 - b. 2/7 GHC Attendees have sent Felicia their blurb
8. Filed finances & uploaded recap pics for the End of Sem Study Challenge
9. CR Cleanout
 - a. Tote bag / merch leftover
 - Giving out to people that helped w/ Try/CATCH

10. Figure Skating collab with MSU and AWM?
 - a. Open to dates, not set on a specific date
 - b. Push after reading week?
 - Or later on in sem
11. Mountain Madness Side Event (**Feb 28**)
 - a. WiCS Quiet Space , midnight of Feb28
 - Another idea: slime making event (**Jennifer**)
 - b. Interested? Reach out to Arielle
- ★ Bhakti & Emily - Director of Technical Events
 1. Mentoring Circles w/ Women @ MS Vancouver (**TENTATIVE: March**)
 - a. Follow-up
 - Still haven't heard back yet
 2. LeetCode Workshop (**TENTATIVE: Feb 5th**)
 - a. Pushed date to the beginning of February
 - Confirmed: Suman, Katie and Emily Qin
 - Maybe: Song
 - Date is temporary set to Feb 5th
 - Just waiting for Katie to confirm if she's available
 - Will set time after hearing from Katie
 - Will update design request after Katie replies
- ★ Gloria - Director of Graduate Events
 1. Yasaman + AI Hackathon Updates - (**Feb 20**)
 - a. Updates:
 - Confirmed to move event back 1 week
 - Reading week !
 - Sent out volunteer call-out on Discord
 - +2 members reached out (food runners) - Laraib and Lilybelle
 - Audrey will help with photography for event
 - Social media: confirming with keynote speakers before creating posts
 - **Looking for research mentors (workshop)**
 - **Have experience w/ research? Reach out to Gloria!**
 - b. **Looking for!!**
 - Targeted for students interested in going to grad school for research
 - 1-day event w/ Keynote speakers (Angelica + Margena)
 - Panelists (grad + undergrad students with **1 RESEARCH PAPER DONE**)
 - **Interested? Reach out via Discord / to Gloria !**
 - On WiCS Side: Help with social media, promote event
 - Will reach out to Audrey, **post should be out week of Jan26**
 - **Event, keynote speakers, RSVP format**
 - **Collab event w/ SFU Rosie Lab and WiML**
 - c. **Need 3-5 volunteers day-of event**
 - Food
 - Room setup/logistics

- **Interested? Let Gloria know!**

- ★ Maria K. - Director of Mentorship

1. General mentorship updates:
 - a. Going well! Meetups being planned :)
2. Mentorship event w/ UBC (**Feb 25**)
 - a. Hosted @ UBC
 - b. Categories for speakers (industry focused):
 - Cybersecurity, UI/UX, PM, SWE, DevOps + datasci
 - 1 speaker per category
 - 3 speakers UBC, 3 SFU
 - Will have more meetings to solidify
 - c. Maria will be in charge of SFU outreach!
 - **If anyone knows people in the above fields, reach out to Maria K!**
 - d. **Marketing:**
 - Make posts together or separately?
 - UBC wants to market individually
 - Will go forward w individual marketing
 - Once speakers are confirmed, advertising is good to go
 - e. Location:
 - 4:30 - 8PM @ abdul ladha science centre
3. Mentorship resume workshop (**early-march**)
 - a. Reached out to Chloe + Sophia
 - Early march (tues or thurs, based on hosts' avail)
 - Will followup + confirm date
 - b. Due to attendance, may open to non-mentorship people
 - RSVP form for numbers

- ★ Emmy - Treasurer

1. Updated Finance Spreadsheet
2. Will send out the remaining reimbursements shortly
 - a. Check transfers (chequing -> saving <-> mixup)

- ★ Audrey - Director of Marketing

1. CR Reel
 - a. Waiting for ambience to post
 - Wait until closet cleanout
2. Reach out to L&L hosts from last sem
 - a. For testimonies, so people sign up for this sem's L&L (Done? Y/N)
 - TODO: Reach out to Phoebe Cai (film or writeup L&L)
3. Figuring out reel content for Hack The Galaxy
4. Marketing collab w/ WiML
 - a. 1 post highlighting speakers
 - b. 1 post for sponsors
 - c. 1 general announcement post (Audrey's suggestion)

- d. Audrey will be there day-of event for a recap reel
- e. Begin Hack the Galaxy promo after WiML! (Feb21-26 posting period)
 - Until the 26, can post promo
 - + film reel!
 - Move around event dates/promo to prevent spam or shadowbanning

★ Aniyah - Director of Sponsorships

1. ILM
 - a. Amazing presentation and really informative on visual computing.
 - b. Around 10 people were on the call. A lot of no shows/cancellations recently
2. SAP
 - a. New budget updates
 - b. Will update next week - family emergency
3. Orbis office tour (**Jan 22**)
 - a. Post is out!
 - b. Went really well. Everyone at Orbis was really happy to meet the students and we had a lot of SFU rep! ~10 people from SFU showed
 - c. They sent out internship links, and will get with Sydney to share those with members.

★ Sydney - Director of Communications

1. EA Office Tour for FAS Students (**week of Apr20/27**)
 - a. Poll posted
 - Results sent to Nimz
2. CSDC Workshop
 - a. Committee is planning to meet with Rana from SFU Bullying & Harassment
 - b. [Notes from a meeting between her and Kang](#)
 - Shifting the workshop focus
 - "Regarding the workshop audience: your preference is to offer the session to women students. The most equitable approach would be for **WICS to co-host or co-sponsor** the workshop, allowing outreach to their self identified-membership."
3. BCIT Collab!
 - a. Open to collab!
 - b. Interested? Let Sydney know

★ Bianca - Director of Visual Design

1. The following have been completed:
 - a. Orbis Office Tour [Posted]
 - b. Mentoring Circles at Microsoft
 - Design ready but date not finalized
2. Working on the following:
 - a. LeetCode workshop (**early next week - Feb 5th**)
 - b. Exec Workshop poster (**next thurs, Jan 29**)
 - Visual design of slides
 - c. Study Challenge recap (**end of next week**)



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3. Backlog

- a. Thinking of merch ideas
- b. Will start on the WiCS Hiring Package project soon!

★ Grace - Executive at Large

1. TASC Closet clearance

- a. Cleared out quickly~ all in CR cabinets
 - Will be moved
- b. Bi-weekly hangout
 - First one to be hosted end of Jan
 - Hold a poll to see people's preferred date
 - Thursday afternoon!
 - ASB 9896 booked
 - Next week, Jan 29
 - Little desk calendar-making activity
- c. CR Snack restock

★ Jennifer & Jaycie - Director of Events

1. Jennifer - Hackathon Updates

- a. The sponsorship team had a meeting with Excelar today
 - Excelar is going through with a **Gold** tier sponsorship !!
 - Budgeting for food and merch should be OK now
- b. Will begin to look into in-kind sponsors
- c. Started website implementation
 - Still waiting on a response from Hack Days!
 - Backend team will begin designing the portal as a backup plan next week
- d. Looking to start filming promotional posts/reels next week

2. Jennifer - WiCS X WiE Wicked For Good Movie Night

- a. Going forward, Anchal will take over planning on the WiE side
- b. Proposed date: **Monday, Feb 9th 4-6 PM @ ASB 9896**
- c. Design form:
 - Aim to submit by this weekend as soon as both parties review all the logistics
- d. **Motion for \$100** for pizza

3. Jennifer - WiCS Cafe Crawl (**Saturday, Feb 21st 11 AM - 5 PM**)

- a. List of cafes (Lougheed Area):
 - 1. Juillet Cafe
 - 2. Cafe Ricotta
 - 3. Standing egg
- b. Any thoughts, suggestions, alternate cafes you wanted to see? Other cities instead? Can always re run this event in a different city as well :)
- c. **Motion for \$150**
 - Will make an RSVP form, limiting to 7 attendees
 - Is this too many people?
 - Would need to double check with the cafes regarding capacity

- Aiming to cover tax & tip with this amount !!
 - ~\$7 per person, per cafe, will cover entire bill for all 3 cafes
4. Jaycie - FAS Formal
 - FAS sponsored \$5000
 - Tickets can be cheaper now, around \$30 per person
 - Michael reached out asking how much wics is contributing and subsidizing
 - 2 waivers to fill out
 - I'll organize everything after sosy hackathon 🥲
 5. Jaycie - WiCS x XHacks Event
 - a. Craft event!
 - b. Will take items from CR
 - Done, in Sosy office
 - c. **WICS GIFT BASKET AT XHACKS!!!**
 6. Jaycie - WiE x WiCS (x MESS*) Galentines
 - a. Proposed date: Feb 11, 3-6PM Surrey SFU (waiting for WiE confirmation)
 - b. Collabing with Anika and Diya (SEE and MSE WiE Reps)
 - c. Each club contribute \$100 -> \$300 total budget
 - MSE granting \$100 for art supplies, no men at event tho just women 🥰
 7. NEW: Online Event
 - a. AMONGUS?!?!?
 - b. LETS BE ROBLOXIANS
 - DRESS TO IMPRESS
 - c. Can I still do this? - Jennifer
 - On hold for now!

GENERAL

1. AWM and IWD Event Collab
2. Canada Space Conference - 2 WiCS Members filled out the form
3. Exec Workshop
4. Update WiCS Calendar with upcoming events!

🌟UPCOMING EVENTS

DATE	EVENT
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🌟MOTIONS

1. MOTION \$<150> to pay <Jennifer Huang> for <WiCS Cafe Crawl>
 - a. Motioned by <Jennifer Huang>
 - b. Seconded by <Amandeep Manan>
 - c. Motion: **Passed**/Failed
2. MOTION \$<100> to pay <Jennifer Huang> for <WiCS x WiE Wicked for Good PIZZA>
 - a. Motioned by <Jennifer Huang>
 - b. Seconded by <Arielle >
 - c. Motion: **Passed**/Failed



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3. MOTION \$<70> to pay <Grace Li> for <WiCS Bi-weekly Hangout>
 - a. Motioned by <Grace Li>
 - b. Seconded by <Maria Kapitaneko>
 - c. Motion: **Passed**/Failed
4. MOTION \$<50> to pay <Grace Li> for <CR Snack Refill>
 - a. Motioned by <Grace Li>
 - b. Seconded by <Jennifer Huang>
 - c. Motion: **Passed**/Failed

Meeting ADJOURNED: 20:08

✨ ACTION ITEMS

Presidents: Mara & Felicia	<ul style="list-style-type: none"> ★ Exec Check-in ★ Exec Workshop ★ XHacks Basket
Secretary: Maria L.	<ul style="list-style-type: none"> ★ Upload minutes
Treasurer: Emmy	<ul style="list-style-type: none"> ★ Send out reimbursements
Director of Sponsorships: Aniyah	SAP - new budget updates (follow up next week)
Director of Communications: Sydney	<ul style="list-style-type: none"> ★ BCIT Collab ★ Post Orbis internship links
Director of Events: Jennifer & Jaycie	<ul style="list-style-type: none"> ★ Jennifer - WiCS X WiE Wicked For Good Movie Night <ul style="list-style-type: none"> ○ Submit design form ★ Jennifer - WiCS Crawl Cafe <ul style="list-style-type: none"> ○ Make RSVP form for attendees ★ Jaycie - FAS Formal <ul style="list-style-type: none"> ○ Cont' post-XHacks ★ Jaycie - WiCS x XHacks <ul style="list-style-type: none"> ○ Craft event!!! ★ Jaycie - WiE x WiCS (x MESS*) Galentines
Director of Technical Events: Bhakti & Emily	<ul style="list-style-type: none"> ★ Follow up with Mentoring Circles w/ Women @ MS Vancouver ★ LC Workshop <ul style="list-style-type: none"> ○ Send design rq after Katie replies
Director of Marketing: Audrey	<ul style="list-style-type: none"> ★ CR Reel ★ Reach out to Phoebe Cai for L&L testimonial



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	<ul style="list-style-type: none">★ Marketing for WiML★ Reels / Hack the Galaxy content
Director of Visual Design: Bianca	<ul style="list-style-type: none">★ Continue working on the following:<ul style="list-style-type: none">○ LeetCode workshop (early next week - Feb 5th)○ Exec Workshop poster (next thurs, Jan 29)<ul style="list-style-type: none">■ Visual design of slides○ Study Challenge recap (end of next week)
Director of Graduate Events: Gloria	<ul style="list-style-type: none">★ Look for research mentors for workshop (WiML)
Director of Mentorship: Maria K.	<ul style="list-style-type: none">★ Look for SFU panelists in the following:<ul style="list-style-type: none">○ Cybersecurity, UI/UX, PM, SWE, DevOps + datasci★ Resume Workshop:<ul style="list-style-type: none">○ Follow up with Chloe and Sophia
Executive at Large: Grace	<ul style="list-style-type: none">★ Bi-weekly hangout★ CR Snack restock