

February 2026 General Meeting Minutes

Friday | February 12th

Location: WiCS Common Room / Discord	Meeting Chair: Mara Liwayway David, Felicia Jiang
Meeting Minutes: Mara Liwayway David	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS
Felicia Jiang	President	Sanya
Mara Liwayway David	President	Phoebe Cai
Sydney Komanac	Director of Communications	
Gloria Mo	Director of Graduate Events	
Emily Quan	Director of Technical Events	
Bhakti Bhanushali	Director of Technical Events	
Maria Kapitanenko	Director of Mentorship	
sumo	Faculty Liaison	

Meeting COMMENCED: 07:02

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES

EXECUTIVE

- ★ Mara & Felicia - Presidents
 1. Exec Workshop
 - a. 6 to 8 non-execs
 - b. Common question: Which roles are most/least popular?
 - c. Overall, went very well!
 2. Lunch & Learn
 - a. Volunteers found!



SFU Women in Computing Science

- Laraib (Surrey)
 - Gaurika (Burnaby)
 - b. Felicia gave them access to the WiCS Google Calendar
 - c. Likely to happen in March
 - d. Want to get testimonials for promotion
 - Will Audrey for her opinion
3. AEM Portal
- a. Sumo put in a ticket
 - b. It's set up
 - c. Something is wrong on their side
4. President Elections
- a. Opened up today
 - b. 1.5 week
 - c. Apply before the 25th
5. Reading break
- a. Canceling next' weeks meeting
- ★ Bhakti & Emily - Director of Technical Events
1. Mentoring Circles w/ Women @ MS Vancouver
- a. We emailed back on Wednesday
 - Confirmed date for Tuesday, March 24th, 3:30-5:30pm
 - The conference room has been booked by Microsoft
 - Will circle back closer to the event to figure out any logistics
2. LC Workshop!
- a. 10 attendees
 - b. We have a picture with 7 attendees
 - c. Overall good
 - d. Interest for another LC workshop
- ★ Gloria - Director of Graduate Events
1. Yasaman + AI Hackathon Updates - **(Feb 20)**
- a. Happening next Friday!
 - b. (Initial post) Posted on IG!
 - c. Posted on newsletter and separate email
 - d. Reached out to Jake from FAS, in that newsletter aswell
 - e. Meeting with Rosie Lab team
 - Discussed final logistics
 - 1 more volunteer secured
 - Prolly don't need anymore
 - Worried about the signups
 - Only 10
 - Want 30 people
 - Hopefully more come up after the keynote posts
 - Tips
 -

★ Maria K. - Director of Mentorship

1. General mentorship updates:

a. Survey review

- A lot more responses this time
- Fairly positive
- Want more technical skills
 - Leetcode sessions

2. Mentorship event w/ UBC (**Feb 25**)

a. Hosted @ UBC

- On/off talking to people for event
- Began outreach for SFU
- **30 attendees per school**
 - If not reached, open up to all
- Event budget
 - ~200, ping Emmy for flexibility (ok to go over we have extra \$\$)

b. Categories for speakers (industry focused):

- Cybersecurity, UI/UX, PM, SWE, DevOps + datasci
 - 1 speaker per category
 - 3 speakers UBC, 3 SFU
- Will have more meetings to solidify

c. Maria will be in charge of SFU outreach!

- Curr speakers:
 - Ouldooz
 - [other]
 - Ping @ exec or DM separately
- **If anyone knows people in the above fields, reach out to Maria K!**

d. **Marketing:**

- Make posts together or separately?
 - UBC wants to market individually
 - Will go forward w individual marketing
 - Once speakers are confirmed, advertising is good to go
- Will just tag on Instagram

e. Location:

- 4:30 - 8PM @ abdul ladha science centre
- 5:30-7:30 PM event location
 - 7-7:30: networking

f. Submitted design request

g. Confirmed Panelists

- Ouldooz (SFU)
- Sandra Radic (UBC) - Prev WiCS co-prez
- Leanne Santa Cruz (UBC)
- Renee Cheung (UBC)

h. Catering

- Breka
- Motion

3. Mentorship resume workshop (**Wednesday, March 11**)

- Booking: ASB 9704 (?) from 12:30-3:00 PM
 - Actual Event: 1:30-3:00 PM
- Reached out to Chloe + Sophia
 - Confirmed date!
- Due to attendance, may open to non-mentorship people
 - RSVP form for numbers
- Add peer review resume portion

★ Emmy - Treasurer

- Will begin looking into the FAS Year End Report
 - Question: Do we make the report ourself or is there a template that we need to follow?
 - Yes, there is a template
 - You can find it on the SFU intranet page

★ Audrey - Director of Marketing

- Posted:
 - WiML AI Research Day Announcement
 - Remaining: Speakers and Panel post, when they're ready I'll also start posting on linkedin and asking bigger clubs to spread the word
 - Posts are ready
- L&L Marketing (**promoting organizer POV**)
 - Plan to make something like Maisha's Mentor testimony post
 - Maybe one version for organizers and one version for attendees? Cause I also got the attendees information from Phoebe
 - This sounds good!
 - Any more info on the date?
 - The L&Ls will take place sometime in March
- Hack the Galaxy Marketing
 - Reel update(s): 2 more edits left, done by Thursday
 - Planning to finish the quiz section and logic (to map to a result) by Monday
- Exec Hiring reel
 - Will send out a crabfit during reading break, but it would be nice to have the DoE, Technical events, Sponsorships cause they seem to be the most popular roles
 - Will let them know

★ Aniyah - Director of Sponsorships

- In toronto this week, will be back on wednesday
- SAP
 - Office tour - March or April

- confirmed for march 31st!!
- starting planning process
- 3. Budget updates / Sponsorship renewals
 - communicating with companies
 - workday is not hiring in vancouver this year so they are not sponsoring

★ Sydney - Director of Communications

1. CSDC Workshop
 - a. Haven't heard from them after their meeting
 - b. Rana said she would send notes, but didn't send them
 - Sydney will follow up
2. WSTEM International Women's Day Event
 - a. Backed out
 - Too busyyyyy
 - Large-scale networking event, which we cannot commit too
 - b. Alternative for IWD: Chill social? Post?
3. LinkedIn Newsletter
 - a. Will work on 1st Newsletter during reading week
 - b. Will post when hackathon apps open -> end of Feb
4. Hackathon Updates
 - a. Sponsorships
 - Deloitte going through with Silver tier!
 - SAP also interested, waiting to hear back
 - b. Working on the hacker, judge, and mentor Notion packages
 - c. Finalizing MLH logistics and registration
 - d. Finalizing catering
 - e. Will start ordering merch soon
 - f. Hack the Galaxy Instagram account
 - Difficult to make things not overlap
 - Each post will be collaborating with the WiCS account
 - Reuse account for future iterations
 - g. Aiming to open registration in ~2 weeks!

★ Bianca - Director of Visual Design

1. The following have been completed!
 - a. AI Research Day post
 - b. Exec Workshop slide designs
 - c. Presidential Elections
2. Working on:
 - a. WiCS Cafe Crawl - **today**
 - b. Rest of AI Research Day posts
 - Keynote Speakers & Student Panelists
 - Logos of organizations
 - c. Mentorship event w/ UBC
 - d. **WiCS Hiring Package**

- Around when will regular exec hirings be out?
 - Will respond after this meeting
- 3. Hoodie sales
 - a. Took photos and videos before and after the exec workshop!
 - THANK U Maria K, Emily, Sydney, Felicia, Jennifer!!! ❤️
 - b. Will work on posts for the hoodie sales
 - Are we doing \$38?
 - Will get back to her about this
 - **When should this be done by?**
 - Mara will submit a design request soon
 - c. Can someone create the preorder form please? <3
 - Mara will do that
- 4. **Unavailable Feb 14 - 17 & Feb 22 - 28**
 - a. Don't be afraid to contact me if I'm needed! I will be slow to respond 🙏

★ Grace - Executive at Large

1. Bi-weekly Hangout
 - a. Was a lot quieter than the last one, likely since it's midterm season + close to reading break, but we still had a good time!
 - b. Next one will probably be in March
2. Common Room
 - a. Restocked snacks! also left out some valentine's chocolates c:
 - b. Moved some of the remaining WiCS items from the tasc closet to the CR, Felicia mentioned she would be moving over the last bit so hopefully that went well!
 - Mara will double check with Felicia if she did it

★ Jennifer & Jaycie - Director of Events

1. Jennifer - WiCS Wicked For Good Movie Night (**Monday, Feb 9th 4-6 PM @ ASB 9896**) ❤️❤️
 - a. It was good!
 - b. 7-8 people came, and we estimated the amount of food well!
2. Jennifer - WiCS Cafe Crawl (**Saturday, Feb 21st 11 AM - 5 PM**)
 - a. Just waiting on the poster now!
 - b. Everything else should be good to go
3. Jennifer - CSSS MM Side Event
 - a. Decided on a Slime making/quiet space
 - b. Event details
 - February 28th, 11 PM – 1 March 1 AM
 - ASB 9896
 - Could possibly leave it open for the entire night
 - c. CSSS will take care of the poster
 - d. Will finalize logistics next week and motion!
4. Jaycie - FAS Formal
 - a. Ticket form + promo out!!



SFU Women in Computing Science

- We sold out 😊 YAYAYAYAYAY 😊
- 5. Jaycie - WiE x WiCS (x MESS*) Galentines
 - a. HOW WAS IT!!!
 - Around 20 people came! A good mix of WiCS and WiE members and grad students!!
 - Reimbursement done and google drive with photos sent out

GENERAL

1. Update WiCS Calendar with upcoming events!
2. Sumo's GoodBye Party
 - a. Mara will send out a crabfit to figure out a time that works best
 - i. sumo
 - ii. all wics execs
 - b. Last day- Feb27!
 - c. Anytime before this works :))

🌟UPCOMING EVENTS

Feb 20	WiML AI Hackathon
Feb 21	WiCS Cafe Crawl
Feb 25	SFU x UBC WiCS Mentorship Collab
Feb 28	Mountain Madness Side Event
Mar 11	Mentorship Resume Workshop
Mar 14	Hack The Galaxy
Mar 26	Mentoring Circles w/ Women @ MS Vancouver

🌟MOTIONS

1. MOTION \$16.59 to pay Felicia Jiang for the Exec Workshop Drinks
 - a. Motioned by Felicia Jiang
 - b. Seconded by Maria Kapitenenko
 - c. Motion: Passed/Failed
2. MOTION \$109.74 to pay Mara Liwayway David for the Exec Workshop Pizza
 - a. Motioned by Mara Liwayway David
 - b. Seconded by Bhakti Bhanushali
 - c. Motion: Passed/Failed
3. MOTION \$200 to pay Maria Kapitanenko for the UBC x SFU WiCS Mentorship Event
 - a. Motioned by Maria Kapitanenko
 - b. Seconded by Gloria Mo
 - c. Motion: Passed/Failed

Meeting ADJOURNED: 00:00



SFU Women in Computing Science

✦ ACTION ITEMS	
Presidents: Mara & Felicia	<ul style="list-style-type: none"> ★ Monitor Presidential election applications ★ Felicia - Discuss L&L promotions w/ Audrey, L&L in general ★ Mara - Create preorder form ★ Mara - Send out sumo party Crabfit ★ Figure out what to do for IWD
Secretary: Maria L.	<ul style="list-style-type: none"> ★ Upload minutes for Feb 27 meeting
Treasurer: Emmy	<ul style="list-style-type: none"> ★ FAS Year End Report (template on SFU Intranet)
Director of Sponsorships: Aniyah	<ul style="list-style-type: none"> ★ Fill out Crabfit for Exec Hiring reel from Audrey ★ Cont. SAP event ★ Cont. budget updates/sponsorship renewals
Director of Communications: Sydney	<ul style="list-style-type: none"> ★ Follow up w/ Rana ★ LI Newsletter ★ Hackathon
Director of Events: Jennifer & Jaycie	<ul style="list-style-type: none"> ★ Fill out Crabfit for Exec Hiring reel from Audrey ★ Jennifer - WiCS Cafe Crawl, CSSS MM, Hackathon ★ Jaycie - FAS Formal comms cont.
Director of Technical Events: Bhakti & Emily	<ul style="list-style-type: none"> ★ MS Vancouver ★ Consider planning 2nd iteration of LC Workshop ★ Fill out Crabfit for Exec Hiring reel from Audrey
Director of Marketing: Audrey	<ul style="list-style-type: none"> ★ Work w/ Gloria to inc attendance to ~30+ for AI Hackathon ★ Discuss L&L promotions w/ Felicia ★ Hack the Galaxy promo
Director of Visual Design: Bianca	<ul style="list-style-type: none"> ★ WiCS Hiring Package ★ Hoodie Sales
Director of Graduate Events: Gloria	<ul style="list-style-type: none"> ★ Work w/ Audrey to inc attendance to ~30+ for AI Hackathon
Director of Mentorship: Maria K.	<ul style="list-style-type: none"> ★ SFU x UBC Mentorship event ★ Mentorship resume workshop
Executive at Large: Grace	<ul style="list-style-type: none"> ★ Think about next Bi-weekly hangout in March ★ Monitor CR snacks