

September 2026 General Meeting Minutes

Tuesday | Sep 8th

Location: Discord	Meeting Chair: Sydney Komanac, Jennifer Huang
Meeting Minutes: Manjari Prasad	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS
Sydney Komanac	President	Ellie
Jennifer Huang	President	Mariam
Manjari Prasad	Secretary	Erin
Stella Shan	Treasurer	An
Chhaya Pradhan	Director of Communications	
Sia Garg	Director of Events	
Alexis Yew	Director of Technical Events	
Praneet Kaur	Director of Technical Events	
Isabelle Kwan	Director of Graduate Events	
Asmi Pahwa	Director of Marketing	
Emily Quan	Director of Visual Design	
Malaika Qureshi	Director of Mentorship	
Aeris Chan	Executive at Large	

Meeting COMMENCED: 20:03

AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES

EXECUTIVE

★ Sydney & Jennifer - Presidents

- Try/CATCH
 - a. Recently published call for general volunteers!
 - Lots of sign ups and will be open a little longer so first years can sign up
 - b. Still trying to get more sponsors
 - c. Purchasing merch throughout this month and the next one
- Networking Night
 - a. We are collabing with WiE for NN
 - b. Finished wrapping up applications and onboarding is going on
- Exec Social
 - a. Motions
- Fall Welcome Day
 - a. Sydney attended as WiCS exec!
 - b. But the QR code expired which was a little embarrassing
 - c. More things happened but Sydney's a little secretive about it
- Exec Team [Check-In Form](#)
 - a. **Due tonight @ 11:59 PM**
- GHC Resume Review
 - a. Sydney and Harpreet organized it
 - b. Hosted last week and went super well!
- CSSS Frosh Week Info Session
 - a. Tuesday, Sep 15th
 - b. Whole event is from 11AM - 2PM
 - WiCS will only be talking for a little bit
 - c. Open to any other execs for also presenting
 - Would just need to follow welcome day slides
 - Sia will be present at the session
- Fall event planning support
 - a. Jennifer sent a message for any exec involved with planning events
 - Feel free to ask co-preses for support with planning events

★ Manjari - Secretary

- Working on reordering AEM portal
- Drafted external pages for Deloitte and SAP to put up on the sfuwics.com site. Should be up by the end of this week!

★ Stella - Treasurer

- Presidents and Stella had a small meeting about the budget
- There's a table and it's complete but there's only an estimated amount from sponsors so there might be a discrepancy
- Hopefully should be accurate for now
- Funding carry over from last year is around 10k. We might use around 5k.
- A lot of budgets would be overshoot anyways and we won't spend that much money anyways on most things.

★ Tina - Director of Sponsorships

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★ Chhaya - Director of Communications

- LinkedIn Newsletter
 - a. Will work on feedback
 - b. Bianca and Emily's feedback would be appreciated once they get time
- Weekly Newsletter
- SFU Groups question
 - a. For the web maintenance group, is Sumo still supposed to be there?
 - Might as well leave her

★ Phoebe & Sia - Director of Events

- Phoebe is back (but might've forgotten about meeting)
- Thursday will be our FROSH Boba social in ASB 9896
 - a. Sia found cheaper boba (will get 20 cups depending on google form response and 3 teas for lactose free participants)
 - b. Will borrow board games from WiCS
 - c. Only 5 sign ups for now but a lot of froshes might just show up
- Cupcake and cookie decoration afterwards and both execs will be present to help out
 - a. Room and time confirmed with CSSS and everything sounds good
- Girlies Noon Collab
 - a. Air Dry Clay Magnets
 - End of September, beginning of October probably but will arrange it around midterm schedule

★ Alexis & Praneet - Director of Technical Events

- Events have started getting planned (roughly 2 events per month)
- Only 1 for this month (beginner friendly web dev)
 - a. Design request submitted
 - b. Hosts confirmed

★ Isabelle - Director of Graduate Events

- Has started on a big document with all documents planned for this semester

- First event will probably be on the 3rd week of september
 - a. Talking to people to find general availability
 - b. Also trying to gauge interest through word of mouth
 - c. Will update us further next meeting!

★ Bianca & Emily - Director of Visual Design

- Completed the following:
 - a. FROSH boba social post
 - b. Mentee applications open post
 - c. Fall general meetings post
- Working on:
 - a. Bulletin board designs
 - b. Fall clubs day post
 - c. Midnight Madness post
- Will print the common room rule posters soon and bring it to campus! (sometime this week or next week)

★ Asmi - Director of Marketing

- 2 recent posts (boba social and general meeting) are up
- Linktree (especially discord invite link doesnt work)
 - a. Discord invites expire after a while so need to find a work around for that
- Once designs are ready for FROSH cookie event and fall clubs day, those posts will be up
- If people could film tiktoks during FROSH event, would be great. Asmi will send over inspo
- Try to check instagram DMs more frequently this semester so there's not a lot of backlog

★ Malaika - Director of Mentorship

- Mentee form has been released and 5 have been signed up so far
- Will be emailing professors soon to ask for their permission to speak in their class
- Is it possible to give each mentor-mentee groups coffee (\$5 per week)?
 - a. Stella and presidents will go over it and confirm next week
- Planning orientation for mentors next week but need to book a room for that
 - a. Go to event planning system. Has a lot of details with room booking (probably would just have to mail Linda)

★ Aeris - Executive at Large

- Common Room Restocked! I did a relatively large restock and would like to ration out the supply.
- Common Room Channel made and post added
- Q: Should I make a separate spreadsheet for tracking common room expenses like (cough choppy tools) aka permanent stuff? I did buy some small stuff, mainly white out and sticky notes!
- Bulletin Board updates:

- a. Still working with Bianca! Bianca made a really pretty bulletin board design and is going to print it out so we can work on that!
 - b. Action item for self: need to schedule time with bianca to do this lol.
- September Monthly Event: Crafts in the Cosmos
 - a. Event to do some fun crafts, mainly crocheting and sewing with felt.
 - b. Yes Im crazy I wrote a crochet cosmos pattern.
 - c. Will make a visual design request once I finalize date.

GENERAL

★ Fall Clubs Day

- September 15th & 16th, 11 AM - 3 PM
- Table 50 @ Convocation Mall, SFU Burnaby
- Volunteers
 - 15th: Manjari, Praneet
 - 16th: Aeris
- Try to give more tote bags, hack the galaxy pins from TASC closet

★ Reminders for Execs

- Reference last year's [Transition Docs](#)
- Utilize the volunteer channel
 - Feel free to ask for help even if co-director is available
 - Give more opportunity to volunteers as they'd have potential to become future execs

★ Pollers

- We'll try to assign more pollers so that the channel isn't as dead
 - Sydney will try to do it more often
 - If anyone else wants to do it, message the presidents

✨UPCOMING EVENTS

9/10/2026	Frosh Boba Social (1-4 PM)
9/18/2026	Web Development Workshop (5-7 PM)
9/19/2026	FROSH Midnight Madness Chill Room (4-6 AM)

✨MOTIONS

1. MOTION \$208.6 to pay Jennifer Huang for Exec Social Escape Room
 - a. Motioned by Jennifer Huang
 - b. Seconded by Isabelle Kwan

c. Motion: **Passed**/Failed

2. MOTION \$250.79 to pay Sydney Komanac for Exec Social Dinner

a. Motioned by Sydney Komanac

b. Seconded by Stella Shan

c. Motion: **Passed**/Failed

3. MOTION \$150 to pay Sia Garg for FROSH Boba Social

a. Motioned by Sia Garg

b. Seconded by Chhaya Pradhan

c. Motion: **Passed**/Failed

4. MOTION \$150 to pay Sia Garg for Midnight Madness Cookie decoration

a. Motioned by Sia Garg

b. Seconded by Manjari Prasad

c. Motion: **Passed**/Failed

5. MOTION \$100 to pay Praneet Kaur for Web development workshop

a. Motioned by Praneet Kaur

b. Seconded by Asmi Pahwa

c. Motion: **Passed**/Failed

6. MOTION \$268.20 to pay Aeris Chan for Common Room Restock + event cost

a. Motioned by Aeris Chan

b. Seconded by Malaika Qureshi

c. Motion: **Passed**/Failed

Meeting ADJOURNED: 20:40

✨ ACTION ITEMS

Presidents: Sydney & Jennifer

★ Sydney

○ Start posting polls

○ Continue Try/CATCH planning

★ Jennifer

○ Networking Night planning and onboarding

★ Support execs with fall planning as needed

★ Post exec social receipts

★ Go over check in form responses

★ Figure out Frosh Info Session WiCS speakers

Secretary: Manjari	★ Upload meeting minutes ★ Finish AEM portal reordering ★ Get Deloitte and SAP external pages live on sfuwics.com ★ Volunteer at Clubs day on Sep 15
Treasurer: Stella	★ Finalize budget table once actual sponsor amounts come in ○ Figure out if coffee for mentor-mentee groups is feasible ★ Reimburse money to the needed execs
Director of Sponsorships: Tina	no updates this meeting :(
Director of Communications: Chhaya	★ Revise LinkedIn newsletter based on given feedback ★ Continue weekly newsletter
Director of Events: Phoebe & Sia	★ Run cookie/cupcake decoration during midnight madness ★ Plan Girlyies Noon Collab with SSSS
Director of Technical Events: Alexis & Praneet	★ Run beginner-friendly Web Dev event ★ Praneet ○ Volunteer at Clubs day on Sep 15
Director of Graduate Events: Isabelle	★ Finish the semester events planning document, confirm availability for first event based on everyone's interest, and report back next meeting
Director of Marketing: Asmi	★ Find workaround for expiring discord invite link on Linktree ★ Post FROSH cookie event and Fall Clubs day once designs are ready ★ Send TikTok filming inspo to members for FROSH event ★ Check Instagram DMs more to avoid backlog
Director of Visual Design: Bianca & Emily	★ Finish bulletin board designs ★ Finish FallClubs Day post and Midnight Madness post ★ Print and post common rule posters (this week or next) ★ Bianca ○ Meet up with Aeris for bulletin board printing
Director of Mentorship: Malaika	★ Email professors to speak in class ★ Book a room for mentor orientation next week
Executive at Large: Aeris	★ Ration out CR restock supplies ★ Start tracking common room expenses on a spreadsheet ★ Schedule time with Bianca for bulletin board work

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| | <ul style="list-style-type: none">★ Finalize date for “Craft in the Cosmos” event, then submit VD request★ Volunteer at Fall Clubs Day (Sep 16) |
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