



January 2025 General Meeting Minutes

Monday | January 6th

Location: Discord	Meeting Chair: Gahee Kim
Meeting Minutes: Sophia Don Tranho	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Isabelle Kwan	
Sophia Don Tranho	Secretary	Amelia Shen	
Bavneet Kaur Hothi	Communications Coordinator	Ellie Neufeld	
Felicia Jiang	Events Coordinator	Sabrina Bailey	
Mara Liwayway David	Events Coordinator	Sydney Komanac	
Avni Kapoor	Technical Coordinator	Aniyah Bohnen	
Emily Qin	Mentorship Program Coordinator		
sumo	Faculty Liaison		

Meeting COMMENCED: 07:03 PM

AGENDA & TOPICS DISCUSSED

✨ ONGOING INITIATIVES
EXECUTIVE
<ul style="list-style-type: none"> ★ Mantaj & Gahee - Presidents <ol style="list-style-type: none"> 1. December WiCS Step Challenge <ol style="list-style-type: none"> a. Went on over winter break, 2 weeks b. All winners have been chosen c. Yet to get any of the drink submissions d. (Maybe January one - Starting January 12th)



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- Will make announcement

2. Hoodies

- Next semester, more pop-up sale
- 14 hoodies left
- Got rid of the selling google form
 - Need to go to clubs day/ WiCS events to inquire for a new order (or exec)

3. Annual Sponsorships

- Reached out to many companies
- Confirmation received from:
 - Teck
 - Orbis
 - CDM

4. Square account

- WiCS is not a business so had to shut down account
- Other options
 - Mantaj CCed people

★ Felicia & Mara - Events Coordinators

1. Exec social

- Rescheduled to 6pm on Sunday, January 12th
- Board game cafe in New Westminster
- ~\$15/exec * 13 execs = \$195
- TODO: motion for \$150

2. Skating

- Friday, January 24th
- Pushed back date to not conflict with Leetcode event
- Pizza before and then transit ~30 mins to rink
- TODO: talk with CSSS about skate costs

3. Inventory check

- Will check later

4. Surrey Event

- Valentine's themed?

5. International Women's Day collab in March

6. Potential Boba and Board Games event near end of semester

7. Interest for biweekly game events

- Nintendo switch

★ Avni & Lauren - Technical Coordinators

1. Orbis (with UBC WiCS)

- No updates right now, tentative date set for March 26th

2. Leetcode

- 2 workshops set up so far - 1st one on Jan 15th

3. Full Stack Workshop(s)

- Have 2 full time alumni mentors
- 2 levels of workshops



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- Intro workshop will have people finish a simple website by the end
- Intermediate workshop will have people create a full frontend and backend website
- c. Meeting hosts thursday to decide dates
- d. Intro workshop before reading week and intermediate workshop after reading break
- 4. PM Workshop
 - a. Meeting with Clare on Friday to figure out details
 - b. Have students go through product exercise
- ★ Emily - Mentorship Coordinator
 - 1. Brainstorming internal mentorship event
 - a. Resume review
 - b. Social event
 - Board games
 - Pizza
 - Karaoke
 - c. Thoughts
 - Lots of first years might not have a resume yet
 - Send out resume guide to prepare beforehand
 - Do resume review after technical workshop event
 - People can put the technical workshop event on their resume
 - Networking event
 - How to reach out to people, how to do openings, etc.
 - Good workshop to lead networking night
 - End of March do industry talk with casual fun questions
 - What's the funniest thing that's happened etc.
 - Do it before orbis to advertise them to go to orbis

GENERAL

1. Networking Night
 - a. Working on mentors and sponsorships
2. Event and Marketing system
 - a. Current system: pinging back to forth
 - b. New system
 - i. google sheets of current events
 1. If done creating advertisements for that event, delete it off excel
 - ii. Canban or Trello board
 1. Hassle to go to another platform to check
 - iii. Create discord threads for each event
 - iv. Have separate channel for each event and edit it every time updates happen
 - v. TODO: create instruction message in the channel
3. Common Room
 - a. Couch
 - i. Couch stinky and dirty



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- ii. Mantaj put in clean request
- iii. Clean couch now!
- iv. Can send in clean requests to janitorial services
- 4. WiCS Executive Workshop
 - a. What's it like to be an exec and be an exec for another position
 - b. Mingling session so people can go up and ask current execs
 - c. Hybrid option: stream on discord
 - i. Execs active in chat
 - d. Invite former execs
- 5. WiCS stamps
 - a. Stamps arrived
 - b. Get stamp ink that won't stain
 - c. Skin stamps
- 6. Open floor

🌟UPCOMING EVENTS

Jan 30th	Networking Night
Early March	IWD Collab
March 25th	CSE Collab
March 26th	Orbis Office Tour

🌟MOTIONS

- 1. MOTION \$150 for the WiCS Exec Social
 - a. Motioned by Felicia Jiang
 - b. Seconded by Isabelle Kwan
 - c. Motion: Passed

Meeting ADJOURNED: 09:00 PM

🌟ACTION ITEMS

Presidents: Gahee & Mantaj	<ul style="list-style-type: none"> ★ Merch <ul style="list-style-type: none"> ○ Cosmos merch ★ Website ★ Sponsorship package ★ Networking Night
Secretary: Sophia	<ul style="list-style-type: none"> ★ Upload minutes



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Treasurer: Mabel	★ Reimbursements
Communications Coordinator: Bavneet	★ Send out newsletter ★ WiCS Pan Can initiative ★ Networking night
Events Coordinators: Felicia & Mara	★ International Women's Day ★ Inventory check ★ Skating
Technical Coordinator: Avni & Lauren	★ Orbis event ★ Technical workshops <ul style="list-style-type: none">○ Leetcode
Marketing Coordinator: Angela	★ Try/CATCH recap ★ Year recap video
Visual Design Coordinator: Anne	★ Cosmos Merch
Graduate Coordinator: vacant	★
Mentorship Program Coordinator: Emily	★ Mentorship
Executive at Large: Vidhi	★ Common room upkeep <ul style="list-style-type: none">○ check snacks and supplies ★ Bulletin Board <ul style="list-style-type: none">○ BorealisAI recap○ Mrs Claus recap