



# February 2025 General Meeting Minutes

Tuesday | February 25th

Location: Discord	Meeting Chair: Gahee Kim, Mantaj Dhillon
Meeting Minutes: Sophia Don Tranho	

## ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Aniyah Bohnen	
Mantaj Dhillon	President	Amelia Shen	
Sophia Don Tranho	Secretary	Ellie Neufeld	
Bavneet Kaur Hothi	Communications Coordinator	Bianca Dimaano	
Felicia Jiang	Events Coordinator	Sydney Komanac	
Mara Liwayway David	Events Coordinator		
Avni Kapoor	Technical Coordinator		
Anne Jiao	Visual Design Coordinator		
Emily Qin	Mentorship Program Coordinator		
Vidhi Aggarwal	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 08:04 PM

## AGENDA & TOPICS DISCUSSED

### ✨ ONGOING INITIATIVES

#### EXECUTIVE

- ★ Mantaj & Gahee - Presidents



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1. President Elections
  - a. Felicia and Mara!!
  - b. Onboarding meeting on Friday
2. Annual Sponsorships
  - a. ILM
    - Had really good meeting
    - ILM workforce has a really good women ratio
    - They struggled to connect with co-op office so they want more student involvement
  - b. SAP
    - Has money for WiCS and sent sponsorship package
    - TODO: send follow up on Wednesday

★ Bavneet - Communications Coordinator

1. TODO: send message to UBC WiCS rep about event after SAP

★ Felicia & Mara - Events Coordinators

1. Girlies' Noon Recap
  - a. Sushi was good food choice
  - b. Mug cakes were popular
    - One mug cake got half burnt
  - c. People enjoyed photo booth
  - d. ~80% new faces
  - e. No post-mortem due to midterms
  - f. TODO: ping Mabel for receipts
  - g. Recap graphics done
  - h. SSSS will repost and accept collab
2. IWD collab
  - a. March 7th, Friday from 3:30pm-5:30pm in TASC 9204
  - b. Going to be in charge of pizza and bringing photo booth props and utensils
  - c. WiCS accept collab post
  - d. TODO: make slideshow blurb
  - e. Meeting on Friday
3. Biweekly game events
  - a. Put out announcement for volunteers
    - Jennifer and Jaycie co-coordinators volunteers
    - An and Sydney
    - Social events helped network for more volunteers
  - b. Mario kart tournament
    - Tournament collab with SFU esports club
  - c. 2 bi-weekly events before end of semester
    - Mid and late March
    - Filled up quick

★ Avni & Lauren - Technical Coordinators

1. Full Stack Workshop(s)



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- a. Main part on March 7th
  - b. Creating a front end chat bot
  - c. Getting sushi and maybe pizza
  - d. Cap attendance at around 40 for mentors to help around
2. CSE Collab
- a. ~ March 10-12th
  - b. TODO: room booking
  - c. Going over careers in CSE
  - d. Wanted to do promotional collab to hire interns
3. Teck event
- a. Third week of March, 17-21st
  - b. WiE change in involvement so person in charge of Teck event collab is up in the air

★ Emily - Mentorship Coordinator

- 1. Full-Stack intro workshop
  - a. Hosting beginners workshop on Friday
  - b. TODO: go over slides with workshop hosts from main section
- 2. Mentorship Closing Social
  - a. Group it with clay making event possible

★ Anne - Visual Design Coordinator

- 1. Keychain
  - a. Budget ~\$200 is ~60 keychain
  - b. Sell or give away keychains?
    - Du
  - c. TODO: motion for keychains

★ Vidhi - Executive at Large

- 1. Common Room
  - a. Snacks are restocked
  - b. Have to restock paper towels
  - c. TODO: update bulletin board

**GENERAL**

- 1. FAS Formal
  - a. Reimbursed people on the reimbursement form
- 2. Lunch & Learn
  - a. Aniyah - Burnaby
    - i. Reaching out
    - ii. Pushed to end of March
  - b. Jennifer - Surrey
    - i. Emailed Ouldooz and accepted for March 13th
    - ii. TODO: send follow-up email tomorrow morning
    - iii. Kokoro in Surrey
- 3. Open floor



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## ✨UPCOMING EVENTS

February 28th	Full Stack - Beginners
March 7th	IWD Collab
March 7th	Full Stack - Main
March 10-12th	CSE Collab
March 13th	Surrey Lunch & Learn
March 17-21st	Teck Workshop
March 26th	Orbis Office Tour
Late March	Burnaby Lunch & Learn

## ✨MOTIONS

1. MOTION \$175.00 for Surrey Lunch & Learn
  - a. Motioned by Mantaj Dhillon
  - b. Seconded by Mara Liwayway David
  - c. Motion: Passed
2. MOTION \$200 for Full Stack Workshop
  - a. Motioned by Avni Kapoor
  - b. Seconded by Aniyah Bowen
  - c. Motion: Passed
3. MOTION \$100 for CSE Workshop
  - a. Motioned by Avni Kapoor
  - b. Seconded by Anne Jiao
  - c. Motion: Passed
4. MOTION \$250 for Cosmos Keychains
  - a. Motioned by Anne Jiao
  - b. Seconded by Sophia Don Tranho
  - c. Motion: Passed

Meeting ADJOURNED: 08:48 PM

## ✨ACTION ITEMS

Presidents: Gahee & Mantaj	<ul style="list-style-type: none"><li>★ Merch<ul style="list-style-type: none"><li>○ Cosmos merch</li></ul></li><li>★ Website</li></ul>
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	<ul style="list-style-type: none"> <li>★ Sponsorship package</li> <li>★ President Onboarding</li> </ul>
Secretary: Sophia	<ul style="list-style-type: none"> <li>★ Upload minutes</li> </ul>
Treasurer: Mabel	<ul style="list-style-type: none"> <li>★ Reimbursements</li> </ul>
Communications Coordinator: Bavneet	<ul style="list-style-type: none"> <li>★ Send out newsletter</li> <li>★ WiCS Pan Can initiative</li> </ul>
Events Coordinators: Felicia & Mara	<ul style="list-style-type: none"> <li>★ International Women's Day</li> <li>★ Inventory check</li> <li>★ Biweekly game events</li> <li>★ Presidential Onboarding</li> <li>★ Finalize Finances for Galentines</li> </ul>
Technical Coordinator: Avni & Lauren	<ul style="list-style-type: none"> <li>★ Finalize CSE Date</li> <li>★ Technical workshops <ul style="list-style-type: none"> <li>○ Full-stack workshop</li> </ul> </li> </ul>
Marketing Coordinator: Gahee	<ul style="list-style-type: none"> <li>★</li> </ul>
Visual Design Coordinator: Anne	<ul style="list-style-type: none"> <li>★ Recaps <ul style="list-style-type: none"> <li>○ PM workshop</li> </ul> </li> <li>★ Posters <ul style="list-style-type: none"> <li>○ Full Stack Workshop</li> </ul> </li> <li>★ Cosmos Merch <ul style="list-style-type: none"> <li>○ Keychains</li> <li>○ sweats</li> </ul> </li> </ul>
Graduate Coordinator: vacant	<ul style="list-style-type: none"> <li>★</li> </ul>
Mentorship Program Coordinator: Emily	<ul style="list-style-type: none"> <li>★ Mentorship</li> <li>★ Final Mentorship Social Event</li> <li>★ Intro full stack event</li> </ul>
Executive at Large: Vidhi	<ul style="list-style-type: none"> <li>★ Common room upkeep <ul style="list-style-type: none"> <li>○ Buy paper towels</li> </ul> </li> <li>★ Bulletin Board <ul style="list-style-type: none"> <li>○ CAN-CWiC Recap</li> <li>○ Ice skating recap</li> <li>○ Galentines Recap</li> </ul> </li> </ul>