



# July 2025 General Meeting Minutes

Monday | July 14th

Location: Discord	Meeting Chair: Mara Liwayway David
Meeting Minutes: Mara Liwayway David	

## ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Mara Liwayway David	President	Erin Jones	
Sydney Komanac	Director of Communications	Gahee Kim	
Gloria Mo	Director of Graduate Events	Mantaj Dhillon	
Jaycie Say	Director of Events	Lauren Yip	
Jennifer Huang	Director of Events		
Emily Quan	Director of Technical Events		
Audrey Safikhani	Director of Marketing		
Grace Li	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 00:00

## AGENDA and TOPICS DISCUSSED

✨ ONGOING INITIATIVES
<b>EXECUTIVE</b>
<ul style="list-style-type: none"> <li>★ Mara &amp; Felicia - Presidents               <ol style="list-style-type: none"> <li>1. Felicia - Career Fair                   <ol style="list-style-type: none"> <li>a. Reached out to committee members to confirm acceptances</li> <li>b. ¾ committee members have confirmed</li> <li>c. Will start meeting after this week</li> </ol> </li> <li>2. Mara - Try/CATCH</li> </ol> </li> </ul>



SFU Women in Computing Science

- a. First meeting last Thursday
  - b. Saturday, October 25, 2025
  - c. Next meeting will be next Thursday
- 3. FAS Funding Appointment
  - a. Attended by me and Felicia
- 4. Pan-Canada WiCS Meet-Up
  - a. Our last DoC noticed everyone was inactive
  - b. Are we still interested? Other than Pan-Canada we have a larger network
    - We are interested!
- ★ Bhakti & Emily - Director of Technical Events
  - 1. Fullstack workshop
    - a. Full seats! 😊
    - b. This Thursday
    - c. Grab 5 chairs from WiCS cr
    - d. Will get sushi day of
    - e. Send out email reminder tomorrow
  - 2. Leetcode Workshop
    - a. Early August
- ★ Gloria - Director of Graduate Events
  - 1. Grad Matcha + Coffee
    - a. How did it go?!
    - b. 4 people - less than expected but really nice!
    - c. Board games, cards, WiCS bingo (bingo prize: Gave lanyards)
    - d. Feedback
      - Mindful about booking in public spots
      - Masters students really busy in summer
    - e. Filled out design request form
  - 2. Discussing Undergraduate Opportunities with Angelica Lim
    - a. Gloria replies to email
- ★ Maria K. - Director of Mentorship
  - 1. Met w/ co-presidents and reviewed the following:
    - a. **MENTOR APPLICATION**
    - b. **MENTOR EXPECTATIONS DOC**
  - 2. Mentor application updates:
    - a. Google form is officially ready, info for advertising was passed onto visual design team
    - b. Tentative timeline for receiving applications: July 18th - August 1st
    - c. Working on collecting mentor testimonials with marketing team, hopefully get those posted before or after we release the application forms (but no later than Aug 1st)
- ★ Emmy - Treasurer
  - 1. Felicia + Mara resubmitted proposal through CourSys
- ★ Audrey - Director of Marketing

1. Fullstack workshop post 
    - a. On LinkedIn too
  2. Sunset picnic social
    - a. Posted on Insta + Discord
  3. Reels
    - a. WiCS summer recap
    - b. Intro to WiCS
      - 2-3 execs (or past)
        - What's ur fav memory with WiCS
        - How did you learn about WiCS
        - How did you get involved with WiCS
        - Designed for incoming students
        - Volunteers: Mara, Mantaj
- ★ Aniyah - Director of Sponsorships
1. Sent a response to RBC
    - a. Cont'
  2. AWS Cloud Tech Event
    - a. Have we replied back? Y/N
      - Yes!! Waiting to hear back to have the meeting
  3. Follow-up with SAP
    - a. Cont'
  4. Follow-up with WorkDay
- ★ Sydney - Director of Communications
1. Newsletter posted! 
    - a. Promoting grad + technical event 🥳
  2. Attended FAS meeting today
    - a. SFU FAS advancement is building sponsorship package for potential donors that summarizes student groups' major events
  3. Working on LinkedIn Alumni Newsletter
    - a. Draft done sometime next week
    - b. Post late July going into August
  4. WiCS Favourites
    - a. Recap post for each term that was WiCS favourites
      - Reference WiCS events
      - E.g. gloria's grad events - matcha
- ★ Bianca - Director of Visual Design
1. Fullstack workshop poster done
  2. WiCS x WiE sunset picnic poster done
  3. Currently working on:
    - a. Mentorship Program graphics
    - b. Grad Coffee + Matcha recap
- ★ Grace - Executive at Large
1. The Bulletin board is up! 🌟

- a. Updated it today with new events
- 2. CR Refill
  - a. Granola bars went pretty quickly
- ★ Jennifer & Jaycie - Director of Events
  - 1. WiCS x WiE Sunset picnic
    - a. RSVP forms + posters are ready to go for promo!
    - b. Finalizing finances this week
    - c. 10 people so far
    - d. Meeting with WiE on Monday to finalize logistics
    - e. Reminder posts this week, and the day of
    - f. Looking for volunteers
      - Sydney,
  - 2. FROSH
    - a. ASB 9896 booked for Midnight Madness
      - Volunteers?
        - Mara
    - b. ASB 9703 for sushi lunch
  - 3. SFU Surge collab
    - a. Got in touch with Alex
- ★ Maria L. - Secretary
  - 1. No access to the portal..
    - a. Contacted sumo, haven't heard back
  - 2. Figma for existing SFU WiCS Website:

## GENERAL

- 1. CAN-CWIC West 2025
  - a. Audrey (ON HOLD)
- 2. StormHacks WiCS Side Event
  - a. Co-hosts: Jennifer, Mara
- 3. New CR password
- 4. WiCS portal
- 5. Convocation talk

## ✨UPCOMING EVENTS

July 17	FullStack Workshop
July 23	WiCS x WiE Sunset Picnic

## ✨MOTIONS

- 1. MOTION \$50 to pay Grace Li for CR snacks
  - a. Motioned by Grace Li
  - b. Seconded by Jennifer Huang
  - c. Motion: **Passed**/Failed

Meeting ADJOURNED: 08:02 PM

✨ ACTION ITEMS

Presidents: Mara & Felicia	<ul style="list-style-type: none"> <li>★ Felicia - Career Fair</li> <li>★ Mara - Try/CATCH</li> <li>★ Mara - StormHacks side event</li> </ul>
Secretary: Maria L.	<ul style="list-style-type: none"> <li>★ Upload minutes</li> <li>★ Try to access portal</li> </ul>
Treasurer: Emmy	<ul style="list-style-type: none"> <li>★</li> </ul>
Director of Sponsorships: Aniyah	<ul style="list-style-type: none"> <li>★ Follow up with SAP, WorkDay</li> <li>★ AWS Cloud Tech Event</li> <li>★ RBC (?)</li> </ul>
Director of Communications: Sydney	<ul style="list-style-type: none"> <li>★ LinkedIn Alumni Newsletter</li> <li>★ WiCS Favourites</li> </ul>
Director of Events: Jennifer & Jaycie	<ul style="list-style-type: none"> <li>★ WiCS x WiE Sunset Picnic</li> <li>★ FROSH</li> <li>★ Jennifer - StormHacks side event</li> </ul>
Director of Technical Events: Bhakti & Emily	<ul style="list-style-type: none"> <li>★ Fullstack Workshop</li> <li>★ Leetcode Workshop</li> <li>★ Bhakti - Try/CATCH</li> </ul>
Director of Marketing: Audrey	<ul style="list-style-type: none"> <li>★ Discussing Research Opportunities with Angelica</li> <li>★ Reels               <ul style="list-style-type: none"> <li>○ Intro to WiCS</li> <li>○ WiCS Summer Recap</li> </ul> </li> </ul>
Director of Visual Design: Bianca	<ul style="list-style-type: none"> <li>★ Mentorship Program graphics</li> <li>★ Grad Coffee + Matcha recap</li> </ul>
Director of Graduate Events: Gloria	<ul style="list-style-type: none"> <li>★ Discussing Research Opportunities with Angelica</li> </ul>
Director of Mentorship: Maria K.	<ul style="list-style-type: none"> <li>★ Mentor Applications</li> </ul>
Executive at Large: Grace	<ul style="list-style-type: none"> <li>★ CR Refill</li> </ul>