



October 2025 General Meeting Minutes

Friday | October 3rd

Location: Discord	Meeting Chair: Mara Liwayway David, Felicia Jiang
Meeting Minutes: Maria León Campos	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Felicia Jiang	President	Raghad Alabdalla	
Mara Liwayway David	President	Laraib Yousfani	
Maria León Campos	Secretary		
Emmy Fong	Treasurer		
Sydney Komanac	Director of Communications		
Jaycie Say	Director of Events		
Maria Kapitanenko	Director of Mentorship		
sumo	Faculty Liaison		

Meeting COMMENCED: 19:04



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AGENDA and TOPICS DISCUSSED

ONGOING INITIATIVES

EXECUTIVE

- ★ Maria K. - Director of Mentorship
 - 1. Mentorship kick-off event
 - a. YAY!!!
 - Mentees + Mentors begin meeting next week
 - Recap email + todo list
 - Made a Discord
 - Mentors join!!
 - b. Very successful!! Good turnout
 - More mentees might join!!
 - Rearranging will be done this weekend
- ★ Sydney - Director of Communications
 - 1. Newsletter sent out ✓
 - 2. Sent out email regarding CAN-CWIC
 - 3. Will send out bi-weekly hangout email tomorrow
- ★ Mara & Felicia - Presidents
 - 1. Felicia - Career Fair
 - a. We were able to book the SUB!!!
 - Oct 30th
 - b. Confirmed:
 - RBC, had a chat
 - Main company to be featured
 - c. SAP:
 - No capacity to do a workshop
 - Would love to have WiCS members for office tours !
 - d. More to come out this coming week !
 - 2. Mara - Try/CATCH
 - a. Registration is now open!
 - No access to EventBrite, access soon
 - + Update on registration updates next meeting!
 - b. Website is LIVE!
 - <https://trycatch.cs.sfu.ca>
 -
 - 3. CAN-CWIC Grants + Free Admission Applications
 - a. Registration codes are out
 - Some people have used them!
 - b. 4 applications for free admission
 - 6 applications for travel grant



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- 6 free admission opportunities, hopefully 6+ signups :D

4. General

a. Lunch & Learn

- Contacted 2 gracious hosts :D
 - Phoebe, CS 1st year
 - Burnaby L&L
 - An, CS 4th year + IAT Minor
 - Surrey L&L

★ Bhakti & Emily - Director of Technical Events

1. Git + Personal Website Workshop

- a. Went smoothly!
- b. Roughly 15 people per day

2. Job 101

- a. Due to logistics, event is shifted online!
 - **October 15 final date**
 - Vivian + Avni are our workshop hosts!

★ Gloria - Director of Graduate Events

1. Halloween Costume Contest (Oct 31)

- a. Room booking
 - Gloria reached out to book TASC1 9204
 - We are thinking of having the event time be from 3 PM - 6 PM
- b. Prize(s):
 - Was a count ever done for leftover goodie bags?
 - Yes! 14 leftover
 - WiCS hoodies as prizes (?) 🙄
 - Use 1 WiCS hoodie as a prize
 - If anything, we can motion to grab a couple of physical items from Lululemon, Tna, Sephora, etc. as prizes again
 - Lululemon keychain, socks, headbands, claw clips, caps
- c. Figure out a movie to play in the background
 - Suggestions (pls feel free to add):
 - It's the Great Pumpkin, Charlie Brown!
 - Annabelle
 - Girl vs Monster
- d. TODO: Motion next week

★ Emmy - Treasurer

1. Reimbursement(s) for the following:

- a. **\$200 to pay Bhakti Bhanushali for Git + Personal Website Workshop**
- b. **\$200 to pay Maria Kapitaneko for Mentorship Kickoff Event**
- c. **\$50 to pay Grace Li for Bi-Weekly Event**
- d. **\$50 to pay Grace Li for CR Snack Refill**
- e. **\$50 to pay Jennifer Huang for StormHacks WiCS side event**

2. Majority of the reimbursements above were sent out

- a. Still need receipts from Bhakti + Maria
3. Error with phone number when setting up online banking
 - a. Call # @ back of card

★ Audrey - Director of Marketing

1. CAN-CWIC West + Toronto posted and reposted by 2 school accounts and other clubs like blueprint and enactus
2. What's in CR reel: one idea i had is a voiceover of someone explaining what's in the common room (like here are my fave snacks, here is the gaming station...) while I stitch together a few clips of them for example playing with the switch. We can start of the reel with something like "Come take a tour of the common room with me". Lmk what you think ;D
3. Bi weekly hangout posted (please let me know if we usually get a good turnout or should i ask other clubs to spread the word)
 - a. Promote in WiCS Server
 - b. Different club posting -> not sure yet!
4. CDM post will be up tmrw

★ Aniyah - Director of Sponsorships

1. AWS Meeting
 - Reached out today for follow up questions about marketing and planning. I wasn't able to schedule a meeting due to flights.
 - Want to confirm which days + marketing and signups.
2. ILM
 - My contact said she would rush the decision for Try/Catch 2025 with her team but i havent heard back :(
 - **TODO: Follow up one more time!**
 - **Get back with logos to put on Try/CATCH t-shirt**
 - **Any sponsor after Oct 1st won't have their logo on the shirt**

★ Bianca - Director of Visual Design

1. The following design requests have been completed:
 - a. CAN-CWIC West + Toronto Post
 - b. Bi-Weekly Hangouts Post
 - c. Master of Digital Media Post
2. Working on:
 - a. Job Search 101 - Finish by Tues, Oct 7
 - b. WiCS Cafe - Finish by Wed, Oct 8
 - c. Gonna start working on ✨merch designs!✨
 - How much funding do we have for merch for the year? 👉👉
 - Budget to be updated! ~100
 - Will be increased if branching out to quarter zips/other merch
 - I will do stickers first -> most voted for in the poll I sent out months ago 😊
 - Individual stickers & sticker sheets
3. I will not be available Oct 29 to Nov 2
 - a. Please submit design requests earlier for events happening on these dates <3



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- Even if everything is not fully planned, let me know as much as possible so I can get the graphics started early. Thank you so much!!

★ Grace - Executive at Large

1. Bi-weekly hangout:

a. **Tentative Oct 8 @ ASB 9896, 4-6PM**

- ASB 9896 has been booked from 3:30 to 6 PM
- Activity will be bracelet making & scrapbooking bookmarks
- Will pick up snacks / drinks & any additional supplies this weekend
- Bianca has finished the graphic (can reuse for future bi-weekly hangouts)

2. CR Snacks Refill

- a. Refilled snacks & drinks last weekend, there are more snacks (rice krispies) in the CR cabinet as well

★ Jennifer & Jaycie - Director of Events

1. Jaycie - WiCS Cafe

a. **Tuesday, October 21 11AM - 2PM**

- b. ASB 9703 booked, design request submitted

- c. Budget \$150  WiCS Cafe 10/21

- Ice coffee, pastries, timbits, creamer.. 😊

2. Jaycie - DIY Clay Charms

a. **Tentative Nov 13**

- Will submit a design request form before Bianca's leave !

- b. Ensure event time doesn't conflict with WiCS GM time!

- **Timeframe in mind: 1-3PM**

3. Jaycie - WiCS x WiE x WiCT Gala

- a. Steamworks, Gastown best venue in budget

- b. Thursday, December 18

- c. WiCT is emailing to book venue and paying deposit

- d. Min spend for us, WiCS Side:

- \$1500 WiCS Side (**and all 3 groups!**)
 - Sell tickets @ \$15/each
 - May have to charge \$20/person

- e. Meeting again on Weds this coming week

- **TODO: Motion next week, closer to date, or when WiCT and WiE have concrete #s**

4. Jennifer - Halloween event w/ Gloria

- a. Cont' / refer to Gloria's updates

5. Jennifer - StormHacks

- a. TOMORROW!!!! Totebags + karaoke -> **8-10PM, SUB Ballroom**

- Surge bought snacks
- Have totebags + canvases ready
 - Extra paint will be contributed

GENERAL

1. Medicine in the CR!

- a. Greg Baker got ibuprofen + bandaids for the CR 😞
- 2. Cards for Ouldooz, Anne, Janice
 - a. In CR! Feel free to sign the cards!

🌟UPCOMING EVENTS

OCT 8	BI-WEEKLY HANGOUT
OCT 15	JOB 101

🌟MOTIONS

- 1. MOTION \$<192.23> to pay <Emmy Fong> for <Exec Lunch>
 - a. Motioned by <Emmy Fong>
 - b. Seconded by <Maria Leon Campos>
 - c. Motion: **Passed**/Failed

Meeting ADJOURNED: 19:51

🌟ACTION ITEMS

Presidents: Mara & Felicia	<ul style="list-style-type: none"> ★ Felicia - Career Fair <ul style="list-style-type: none"> ○ Follow-up next week ★ Mara - Try/CATCH <ul style="list-style-type: none"> ○ EventBrite setup, followup next week ★ CAN-CWIC <ul style="list-style-type: none"> ○ Admission code signups
Secretary: Maria L.	<ul style="list-style-type: none"> ★ Upload minutes
Treasurer: Emmy	<ul style="list-style-type: none"> ★ Ask Bhakti + Maria K. for receipts
Director of Sponsorships: Aniyah	<ul style="list-style-type: none"> ★ Reschedule AWS meeting <ul style="list-style-type: none"> 1. Confirm marketing + signup days ★ Follow-up with ILM <ul style="list-style-type: none"> 1. For Try/CATCH!
Director of Communications: Sydney	<ul style="list-style-type: none"> ★ Send out bi-weekly hangout email
Director of Events: Jennifer & Jaycie	<ul style="list-style-type: none"> ★ Jaycie - WiCS Cafe <ul style="list-style-type: none"> ○ Motion for budget next meeting ★ Jaycie - WiCS x WiE x WiCT Gala



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	<ul style="list-style-type: none"> ○ Follow up w/ updates for next meeting (finances on their side) ★ Jennifer - Halloween Event
Director of Technical Events: Bhakti & Emily	<ul style="list-style-type: none"> ★ Job 101 ○ Cont' event planning
Director of Marketing: Audrey	<ul style="list-style-type: none"> ★ Film CR reel ★ Promote bi-weekly hangout ★ CDM post
Director of Visual Design: Bianca	<ul style="list-style-type: none"> ★ Job Search 101 ★ WiCS Cafe ★ Merch designs
Director of Graduate Events: Gloria	<ul style="list-style-type: none"> ★ Halloween Event ○ Prize + movie selection!
Director of Mentorship: Maria K.	<ul style="list-style-type: none"> ★ Send out recap email ★ Rearrange to welcome more mentees!
Executive at Large: Grace	<ul style="list-style-type: none"> ★ Bi-weekly hangout