

January 2025 General Meeting Minutes

Tuesday | January 28th

Location: Discord	Meeting Chair: Gahee Kim, Mantaj Dhillon
Meeting Minutes: Sophia Don Tranho	

ATTENDEES

✨ CORE EXECUTIVES		✨ UNION MEMBERS	
Gahee Kim	President	Amelia Shen	
Mantaj Dhillon	President	Aniyah Bohnen	
Sophia Don Tranho	Secretary	Sydney Komanac	
Bavneet Kaur Hothi	Communications Coordinator	Melody Oh	
Mara Liwayway David	Events Coordinator		
Avni Kapoor	Technical Coordinator		
Lauren Yip	Technical Coordinator		
Vidhi Aggarwal	Executive at Large		
sumo	Faculty Liaison		

Meeting COMMENCED: 08:04 PM

AGENDA & TOPICS DISCUSSED

✨ ONGOING INITIATIVES

EXECUTIVE

- ★ Mantaj & Gahee - Presidents
 1. President Elections
 - a. Election during early February
 - b. Nomination period: February 4-9th
 - c. Voting period: February 10-13

2. Annual Sponsorships
 - a. Orbis and CDM paid platinum and silver
 - b. Centre for Digital Media paid silver
 - c. Sponsorship until 2026
3. Step Challenge
 - a. Previous challenge winners
 - b. January Motion
 - c. Waiting on 2 people to buy drinks
 - d. No activities during January
- ★ Sophia - Secretary
 1. EA inquiries
 - a. Sent the follow up but no response
 2. Common room
 - a. Heating pad
 - No update
- ★ Mabel - Treasurer
 1. Email from Nancy about \$250.00 JV?
- ★ Bavneet - Communications Coordinator
 1. FAS Meeting
 - a. Student group web pages
 - b. Make sure links work
 - c. Open to website changes
 - Transition wasn't very clean
 - d. FAS asked student groups if they're looking for sponsors
- ★ Felicia & Mara - Events Coordinators
 1. Skating recap
 - a. Went amazing
 - b. Sent out google sheets for attendance confirmation
 - c. Only had budget for 20 people, had 14 confirmations + waitlisted people came
 - d. Able to pay for everyone ~\$320
 - e. Sent out recap to Anne
 2. TASC Inventory check
 - a. In progress. Will get to it when there's free time
 3. IWD collab
 - a. March 7th, Friday
 - b. Will have another meeting this Friday
 - Talk about how much each group can contribute
 - Room booking
 - Fourm chambers, TASC, or SUB ballroom
 - Brainstorming tasks, will narrow it down
 - Mix of chill networking
 - c. Meeting with STEM
 - Social event and separate networking event next time



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4. Biweekly game events
 - a. Volunteer opportunity after exec workshop for promotion
 - b. In common room or TASC 9204
 - c. Still need to plan logistics
 - d. Estimate how much money for each event
 - ~\$80
 5. Girlie's Noon
 - a. Had Meeting on Monday
 - b. Collab between SSSS and WiCS
 - c. February 14th Galentine's event 4:30-6pm
 - d. At Surrey Engineering building 5050
 - e. Heart friendship bracelets
 - f. Mug cakes
 - Doesn't specify if using actual mugs ex. Bring your own mugs
 - Will find out
 - Make a mug cake in a paper cup, possibly?
 - g. Photo Booth
 - h. Make your own valentine cards
- ★ Avni & Lauren - Technical Coordinators
1. Teck event
 - a. Huge group meeting tomorrow
 - b. Possibly office tour with WiE and other clubs
 2. CSE workshop
 - a. Meeting with Mackenzie tomorrow morning
 - b. During week of cmd-f
 - c. March 6 or 7th
 3. ILM update
 - a. Asked to sponsor TRY/CATCH for next year
 - b. Asked if interested in joint event
 - Requires sponsorship from company
 4. Full Stack Workshop(s)
 - a. February 28th
 - b. Decide with Emily for pre-workshop
 5. PM Workshop
 - a. February 5-7th
 - b. Sign ups were pretty fast
 6. Potential Hackathon
 - a. 1 day hackathon for beginners
 - 12 hour hackathon
 - 10 hours for hacking
 - b. Upper year student or sponsor judges
 - c. Concerned about time and work
 - d. Room

- Could use shared common room on a weekend
- e. Use WiCS funds but also ask sponsors if they want to attend for free
- f. Weekend during March
- g. Make sure doesn't conflict with other hackathons
 - Mountain madness
 - Chaos hacks
 - cmd-f

★ Emily - Mentorship Coordinator

1. Mentorship program updates
2. Resume Review
3. Mentorship social

GENERAL

1. Networking Night
 - a. Had last meeting
 - i. Everything good
 - b. Parking for organizers
 - i. Pay for parking
 - c. Might have to get more food
 - d. About 128 registered
2. Clubs Day Recap
 - a. Pretty good
 - b. Wednesday not a lot of visitors, about 15 people
 - c. Tuesday maybe 4 groups came by
3. Lunch + Learn
 - a. Jennifer (Surrey)
 - i. February/March
 - b. Aniyah - Burnaby
 - i. Will work on it this weekend
 - ii. February/March
4. WiCS Executive Workshop
 - a. January 31, 4:30-6PM
 - b. 19 non-WiCS sign ups
 - c. [Registration Link](#)
5. Computing Science Open House event
 - a. April 2nd 4 - 7pm
 - b. Pizza from 2 - 3 PM
 - c. Maximum 2 people to come
6. Open floor
 - a.



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Jan 30th	Networking Night
Jan 31st	Exec Workshop
Feb 5th	PM Workshop
Feb 28th	Full Stack Workshop
March 7th	IWD Collab
March 6th of 7th	CSE Collab
March 26th	Orbis Office Tour

🌟 MOTIONS

1. MOTION \$30 for January Step Challenge Prizes
 - a. Motioned by Gahee Kim
 - b. Seconded by Mara Liwayway David
 - c. Motion: Passed
2. MOTION \$40 for Common Room Heating Pad
 - a. Motioned by Sophia Don Tranho
 - b. Seconded by Avni Kapoor
 - c. Motion: Passed
3. MOTION \$70 for WiCS Networking Night Organizer Parking
 - a. Motioned by Gahee Kim
 - b. Seconded by Melody Oh
 - c. Motion: Passed
4. MOTION \$220 for WiCS Exec Workshop Food
 - a. Motioned by Gahee Kim
 - b. Seconded by Melody Oh
 - c. Motion: Passed

Meeting ADJOURNED: 08:59 PM

🌟 ACTION ITEMS

Presidents: Gahee & Mantaj	<ul style="list-style-type: none"> ★ Merch <ul style="list-style-type: none"> ○ Cosmos merch ★ Website ★ Sponsorship package ★ Networking Night
Secretary: Sophia	<ul style="list-style-type: none"> ★ Upload minutes



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	<ul style="list-style-type: none"> ★ EA ★ Heating Pad
Treasurer: Mabel	<ul style="list-style-type: none"> ★ Reimbursements ★ Random \$250 inquiry from Nancy
Communications Coordinator: Bavneet	<ul style="list-style-type: none"> ★ Send out newsletter ★ WiCS Pan Can initiative ★ Networking night
Events Coordinators: Felicia & Mara	<ul style="list-style-type: none"> ★ International Women's Day ★ Inventory check ★ Biweekly games ★ Girlies Noon
Technical Coordinator: Avni & Lauren	<ul style="list-style-type: none"> ★ ILM <ul style="list-style-type: none"> ○ Send sponsor inquiries to Mantaj ★ Orbis event ★ Teck event ★ CSE event ★ Potential Hackathon/Large event ★ Technical workshops <ul style="list-style-type: none"> ○ Fullstack ○ PM
Marketing Coordinator: Angela	<ul style="list-style-type: none"> ★ Try/CATCH recap
Visual Design Coordinator: Anne	<ul style="list-style-type: none"> ★ Cosmos Merch ★ Recaps <ul style="list-style-type: none"> ○ Skating ○ CAN-CWiC
Graduate Coordinator: vacant	<ul style="list-style-type: none"> ★
Mentorship Program Coordinator: Emily	<ul style="list-style-type: none"> ★ Mentorship <ul style="list-style-type: none"> ○ Social ○ Resume review
Executive at Large: Vidhi	<ul style="list-style-type: none"> ★ Common room upkeep <ul style="list-style-type: none"> ○ Buy snacks ○ Buy paper towel ★ Bulletin Board Recaps <ul style="list-style-type: none"> ○ Borealis recap ○ Mrs Claus recap ★ Bulletin Board upcoming

- PM Workshop
- Remove Ice skating