

March 2025 General Meeting Minutes

Tuesday | March 25th

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| Location: Discord | Meeting Chair: Gahee Kim, Mantaj Dhillon |
| Meeting Minutes: Sophia Don Tranho | |

ATTENDEES

| ✨ CORE EXECUTIVES | | ✨ UNION MEMBERS | |
|---------------------|---------------------------|-----------------|--|
| Gahee Kim | President | Amelia Shen | |
| Mantaj Dhillon | President | Aniyah Bohnen | |
| Sophia Don Tranho | Secretary | Jaycie Say | |
| Felicia Jiang | Events Coordinator | Ellie Neufeld | |
| Mara Liwayway David | Events Coordinator | Selina Zhang | |
| Lauren Yip | Technical Coordinator | Sydney Komanac | |
| Anne Jiao | Visual Design Coordinator | Jennifer Huang | |
| Vidhi Aggarwal | Executive at Large | | |
| sumo | Faculty Liaison | | |

Meeting COMMENCED: 08:05 PM

AGENDA & TOPICS DISCUSSED

✨ ONGOING INITIATIVES

EXECUTIVE

- ★ Mantaj & Gahee - Presidents
 1. Last meeting heads up
 - a. Hybrid
 - b. April 1st last meeting
 - c. April 8th semester recap

2. Annual Sponsorships
 - a. ILM
 - Still waiting
3. Final step challenge
 - a. People were participating during FAS formal
 - b. Contacted winners
 - c. Still waiting from February winners
- ★ Sophia - Secretary
 1. Exec transition documents
 - a. Still waiting on the Treasurer transition doc
- ★ Bavneet - Communications Coordinator
 1. FAS meeting
 2. CSDC meeting
- ★ Felicia & Mara - Events Coordinators
 1. Biweekly game event
 - a. Tangle-themed paint night
 - b. Promotions are out
 - c. SOSY motion \$250
 - d. TODO: motion money for Thursday
 2. Exec Social
 - a. Deciding time frame
 - b. Around last day of finals to 28th
 - c. Poll or surprise
 - d. ~\$15/exec reimbursement
 - e. Possibly invite new execs
 - f. TODO: get poll out
 3. Exec Nominations
 - a. TODO: one last reminder
- ★ Avni & Lauren - Technical Coordinators
 1. Metalab on Campus recap
 - a. Really good and proactive
 - Some panelists went up to students to talked to them
 - b. Metalab brought lots of food
 - c. Low turnout
 - Lots of no shows
 - d. ~20-25 participants
 - Lots of people who showed up later and had to leave early
 - e. Check in system next time
 - Avni has been checking in people for the last 2 events using google sheets
 - QR check in
 - f. Photos will be sent to Anne soon
 2. Orbis
 - a. This Wednesday :) that's all

- b. Emailed everyone
 - 1 person said they couldn't attend

★ Emily - Mentorship Coordinator

- 1. Mentorship Closing Social
 - a. Group it with clay making event possible

★ Anne - Visual Design Coordinator

- 1. Keychains
 - a. Coming soon
- 2. Cosmos cardboard cutout
 - a. Work in progress
 - b. Uber to transport cardboard cutout

★ Vidhi - Executive at Large

- 1. Common Room
 - a. TODO: restock snacks

GENERAL

- 1. Lunch & Learn Recap
 - a. Aniyah - Burnaby
 - i. Everyone came but 1 person cancelled the night before
 - 1. Found replacement
 - ii. 3 masters students
 - iii. Engaging conversation with each person
- 2. FAS Formal Recap
 - a. Lots of WiCS photos - will try to make a recap
 - b. Ask and get photos
- 3. Open floor
 - a. Exec nominations
 - i. 13 applicants
 - ii. Technical and events most popular
 - iii. Director of sponsorships and treasurer have the least

★UPCOMING EVENTS

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|------------|-------------------------|
| March 28th | Bi-weekly hangout event |
| March 26th | Orbis Office Tour |
| Late March | Burnaby Lunch & Learn |

★MOTIONS

1. MOTION \$100 for Bi-weekly Hangout this Friday
 - a. Motioned by Jaycie Say
 - b. Seconded by Aniyah Bohnen
 - c. Motion: Passed
2. MOTION \$12 for Cosmos Cardboard Cut Out
 - a. Motioned by Anne Jiao
 - b. Seconded by Felicia Jiang
 - c. Motion: Passed
3. MOTION \$55 for Common Room snacks
 - a. Motioned by Vidhi Aggarwal
 - b. Seconded by Mara Liwayway David
 - c. Motion: Passed

Meeting ADJOURNED: 08:46 PM

| ✨ ACTION ITEMS | |
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| Presidents: Gahee & Mantaj | <ul style="list-style-type: none"> ★ Merch <ul style="list-style-type: none"> ○ Cosmos merch ★ Website ★ Sponsorship Finalizing ★ CSDC Past Year Spending Report |
| Secretary: Sophia | <ul style="list-style-type: none"> ★ Upload minutes ★ Keep Track of Transition Documents |
| Treasurer: Mabel | <ul style="list-style-type: none"> ★ Reimbursements ★ Do Transition Document |
| Communications Coordinator: Bavneet | <ul style="list-style-type: none"> ★ Send out newsletter ★ CSDC + FAS Meeting updates |
| Events Coordinators: Felicia & Mara | <ul style="list-style-type: none"> ★ Biweekly game events ★ Exec social ★ Presidential Finalizing |
| Technical Coordinator: Avni & Lauren | <ul style="list-style-type: none"> ★ Continue Orbis |
| Marketing Coordinator: Gahee | <ul style="list-style-type: none"> ★ |
| Visual Design Coordinator: Anne | <ul style="list-style-type: none"> ★ Recaps <ul style="list-style-type: none"> ○ ★ Posters |

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|---------------------------------------|---|
| | <ul style="list-style-type: none"> ○ ★ Cosmos Merch <ul style="list-style-type: none"> ○ Keychains ○ Sweats |
| Graduate Coordinator: vacant | ★ |
| Mentorship Program Coordinator: Emily | <ul style="list-style-type: none"> ★ Mentorship ★ Final Mentorship Social Event |
| Executive at Large: Vidhi | <ul style="list-style-type: none"> ★ Common room upkeep <ul style="list-style-type: none"> ○ Buy paper towels ★ Bulletin Board <ul style="list-style-type: none"> ○ CAN-CWiC Recap ○ Ice skating recap ○ Galentines Recap |